



# CRBOH POLICY ON RETIRED STATUS

## RETIREMENT

Members of the Canadian Board of Registered Occupational Hygienists are eligible for Retired Status under the following conditions:

- The Member is in good standing
- The Member has elected to retire under one of two available retirement options: 1) Full Retirement, or 2) Partial Retirement and meets the eligibility requirements
- The Member has completed an application for Retired Status and submitted it to the Board of Directors
- The Board of Directors has approved the application

## Definitions and eligibility

There are two options available to members seeking retirement from CRBOH:

### 1. FULL RETIREMENT

- A member in good standing who wishes to terminate their registration with the Board and any practice of occupational hygiene using the accreditation ROH or ROHT;
- The member has completed the Application for Retirement Status form provided by the Board;
- The Board of Directors has approved the application;
- The member's retired status is represented by their accreditation year followed by their year of retirement.

### 2. PARTIAL RETIREMENT

- A member in good standing who is at least 62 years of age, and has been a continuous member for 25 years, who wishes to continue the practice of occupational hygiene using the accreditation ROH or ROHT on a part-time basis not exceeding 640 hours per year;
- The member has completed the Application for Retirement Status form provided by the Board;
- The member submits annually to the Board their signed confirmation of part-time work limited to 640 hours in the year
- The Board of Directors has approved the Partial Retirement status of the member and re-approves the status of the member on a yearly basis.

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## Designations

- Members with Full Retirement status may use the **dated status** in their resume or business cards but may not use it on any work product related to occupational hygiene. The dated status is used in the following fashion ROH or ROHT (year of accreditation/year of retirement);
- Members with Partial Retirement status may continue to use their original accreditation.

## Benefits and conditions

### FULL RETIREMENT MEMBERS

- Listed on the annual roster as ROH or ROHT (year of accreditation/ year of retirement);
- Remain on mailing lists of the CRBOH;
- Remain eligible for CRBOH committee membership;
- Have member access to the CRBOH website;
- Do not pay an annual CRBOH membership fee;
- Do not have annual maintenance requirements;
- Have no CRBOH voting privileges;
- May not be elected to the Board of Directors.

### PARTIAL RETIREMENT MEMBERS

- Listed on the annual roster as ROH or ROHT;
- Remain on mailing lists of the CRBOH;
- Remain eligible for CRBOH committee membership;
- Have member access to the CRBOH website;
- Maintain CRBOH voting privileges;
- May be elected to the Board of Directors;
- Pay an annual CRBOH membership fee equivalent to 50% of regular members;
- The member must submit annually to the Board their signed confirmation of part-time work limited to a maximum of 640 hours in the year;
- Do not have any annual maintenance requirements.

## Misuse of Designations

A Member who has been granted Full Retirement status but who is found to be working in Occupational Hygiene and using the ROH or ROHT accreditations, and any member who has been granted Partial Retirement status and who is found to have worked for more than 640 hours in a calendar year in the practice of Occupational Hygiene using the accreditations ROH or ROHT may be stricken from CRBOH membership.

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## Reactivation and Other Status Modification

A member granted Full Retirement status may reactivate their registration with full rights of membership by:

- Providing Registration Maintenance Worksheets for each previous year of retirement status up to a maximum of five years
- Accumulating an average of 10 points per year not including the category of occupational hygiene practice
- Payment of an evaluation fee equivalent to the current examination fee
- Payment of past dues up to and including the current membership year, and
- Receiving approval of the CRBOH Board of Directors

Alternatively, a member granted Full Retirement status may reactivate their registration by:

- successfully challenging the appropriate registration examination. Reactivation from retired to active

status will be granted only once for any member.

The registrar is responsible for establishing rules and procedures regarding reactivation and other status modifications that respect the intent of the formal registration procedure and the policy on retirement status.

A member or ex-member may be eligible to be re-activated or move to a different status upon a formal request to the registrar stating the reason for the requested change.

The registrar will forward a recommendation to the Board of Directors stating potential conditions in line with the registration process that must be met by the applicant (fees, maintenance points, challenge to appropriate exams...) for Board approval.

# CRBOH APPLICATION FOR FULL RETIREMENT

Name:	ROH <input type="checkbox"/> ROHT <input type="checkbox"/>	Reg. No:
Street:		Apt. No:
City:		
Country:	Postal/Zip Code	
Tel:	e-mail:	

This is to request that I be granted Retired Status with the Canadian Registration Board of Occupational Hygienists effective

I understand that the conditions for the granting of Full Retirement Status require that,

- The Member is in good standing
- The Member has retired from the full-time or part-time practice of Occupational Hygiene
- The Member has completed an application for Full Retirement Status and submitted it to the Board of Directors
- The Board of Directors has approved the application

I agree with the following conditions and limitations on being granted Full Retirement Status.

- The designations ROH or ROHT as applicable may no longer be used.
- The designations ROH (year of accreditation/year of retirement) or ROHT (year of accreditation/year of retirement) as applicable may be used on their resume or business cards but may not be used on any work product related to occupational hygiene.

I understand that Members granted Full Retirement Status,

- Are listed in the annual roster of the CRBOH under the designations ROH (year of accreditation/year of retirement) or ROHT (year of accreditation/year of retirement) as applicable.
- Remain on mailing lists of the CRBOH
- Remain eligible for CRBOH committee membership
- Have member access to the CRBOH website
- Have annual CRBOH membership fees waived
- Do not have annual maintenance requirements
- Have no CRBOH voting privileges
- Remain bounded to the CRBOH code of ethic
- May not be elected to the Board of Directors

Signed

Dated

# CRBOH APPLICATION FOR PARTIAL RETIREMENT

Name:	ROH <input type="checkbox"/> ROHT <input type="checkbox"/>	Reg. No:
Street:		Apt. No:
City:		
Country:	Postal/Zip Code	
Tel:	e-mail:	

This is to request that I be granted Partial Retirement Status with the Canadian Registration Board of Occupational Hygienists effective:

I understand that the conditions for the granting of Partial Retirement Status require that,

- The Member is in good standing
- The Member has retired from the full-time practice of Occupational Hygiene, is a minimum of 62 years of age and has been a ROH, ROHT for a minimum of 25 years;
- Will perform part time work for no more than 640 hours a year;
- The Member has completed an application for Partial Retirement Status and submitted it to the Board of Directors;
- The Board of Directors has approved the application
- By signing this form, I formally declare that my age is at least 62 years old.

I agree with the following conditions and limitations on being granted Partial Retirement Status.

- The member submits annually to the Board their signed confirmation of the **CRBOH Annual Confirmation of Part-Time Work** Limited to 640 hours, along with their annual dues.

I understand that Members granted Partial Retirement Status,

- Are listed in the annual roster of the CRBOH under the designations ROH or ROHT as applicable.
- Remain on mailing lists of the CRBOH
- Remain eligible for CRBOH committee membership
- Have member access to the CRBOH web site
- Have annual CRBOH membership fees equivalent to 50% of regular members
- Do not have annual maintenance requirements
- Maintain CRBOH voting privileges
- Remain bounded to the CRBOH code of ethic
- May be elected to the Board of Directors

Signed

Dated

Please complete and email to the Registrar, CRBOH at [registrar@crboh.ca](mailto:registrar@crboh.ca).