



CANADIAN REGISTRATION BOARD OF OCCUPATIONAL HYGIENISTS CONSEIL CANADIEN D'AGRÉMENT DES HYGIÉNISTES DU TRAVAIL

Directorat / Conseil
d'administration 2017 – 2018

President / Président

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Vice-President / Vice- Président

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Treasurer / Trésorier

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Provinces Maritimes**

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Registrar / Registraire

Liz Krivonosov, ROH
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Secretariat / Secrétariat

Sue Singer
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Annual General Meeting Thursday June 14, 2018 – 16:00 Thomson House (McGill University) 3650 McTavish, Montreal, QC

APPROVED MINUTES

Directors Present: Rene Leblanc, Ken Keill, Shamini Samuel, Richard Blais,
Yang Ting Shek, Michelle Kutz, Michael Welsh, Capucine
Ouellet

Registrar: Liz Krivonosov

Regrets: Harvey Wong

Call to Order

- Meeting was called to order at 5:09 pm
- Attendance: voting members – 23 (*quorum established*)

1.0 Approval of Agenda

- No changes
- **Motion:** To approve the 2018 AGM Agenda: Liz Krivonosov
Lydia Renton
 - Seconded:
 - All In Favour / No Objections / No Abstentions
 - Motion Carried

2.0 Approval of Minutes of the 2017 AGM (June 6 2017)

- * **Motion:** To approve the minutes of the 2017 AGM: Andrea Sass-Kortsak
Shamini Samuel
 - Seconded:
 - All In Favour / No Objections / No Abstentions
 - Motion Carried
 - 2017 AGM Minutes will be available on the website

3.0 President's Report

- Presented by Rene Leblanc, President
 - Introduced the current Board and presented a "Year in Review"

4.0 Treasurer's Report

- Presented by Capucine Ouellet
 - 2017 Draft Financial Statements prepared by TurnerMoore Chartered Professional Accountants
- * **Motion:** To approve the 2017 Auditors Report: Jean-Pierre Gauvin
Marc Barré
 - Seconded:
 - All in Favour / No Objections / No Abstentions
 - Motion Carried



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5.0 Registrar's Report

- presented by *Liz Krivonosov*

6.0 Committee Reports

- 6.1 External Affairs Committee – *Rene Leblanc*
- 6.2 Communications Committee – *Yang Ting Shek*
- 6.3 By-Laws Committee – *Ken Keill*
- 6.4 ROH Examination Committee – *Richard Blais*
- 6.5 ROHT Examination Committee – *Ken Keill*
- 6.6 Registration Maintenance Committee – *Rene Leblanc*
- 6.7 Registration Maintenance Points Committee – *Richard Blais*
- 6.8 Promotions Committee – *Mike Welsh*

7.0 Members' Discussion

8.0 Other Business

- *Welcome New Directors*
 - *incoming Directors Sarah McCurdy (ROHT West), Marc-Andre Lavoie (ROH Quebec) and Richard Quenneville (ROH Ontario)*
 - *incoming President Ken Keill*
 - *returning Directors: Shamini Samuel, Michele Kutz, Mike Welsh, Rene Leblanc, Richard Blais*
- *Ken Keill*
 - *Presented outgoing Board members Capucine Ouellet and Yang Ting Shek with Certificates of Appreciation*
 - *thanked Capucine Ouellet, Harvey Wong, Yang Ting Shek on behalf of CRBOH for their dedication and service*
 - *thanked Volunteers of CRBOH, all who attended the AGM*

9.0 Adjournment

- * **Motion:** To adjourn the 2018 Annual General Meeting: *Andrea Sass-Kortsak*
 - Seconded: *Guillaume Lachapelle*
 - *All In Favour/ No Objections / No Abstentions*
 - *Motion Carried – Meeting was adjourned at 6:30 pm*

- Full reports can be viewed in the 2018 AGM PowerPoint presentation available on the website