



CANADIAN REGISTRATION BOARD OF OCCUPATIONAL HYGIENISTS CONSEIL CANADIEN D'AGRÉMENT DES HYGIÉNISTES DU TRAVAIL

Directorate / Conseil
d'administration 2018 – 2019

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Registrar / Registraire

Liz Krivonosov, ROH
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Secretariat / Secrétariat

Sue Singer
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Annual General Meeting Tuesday May 21, 2019 - 16:00 Mirage Room, Hyatt Regency Hotel Minneapolis, MN

DRAFT MINUTES

Directors Present: Richard Quenneville, Sarah McCurdy, Marc-Andre Lavoie, Michele Kutz, Michael Welsh, Richard Blais, Ken Keill, Shamini Samuel, Roberto Sgrossso

Registrar: Liz Krivonosov

Regrets:

Call to Order

- Meeting was called to order at 3 pm
- Attendance - Number of Voting Members: 30

1.0 Approval of Agenda

- Additions
- **Motion:** To approve the 2019 AGM Agenda: Richard Quenneville
 - Seconded: Roberto Sgrossso
 - All in Favour: Yes
 - Motion Carried

2.0 Approval of Minutes of the 2018 AGM (June 14, 2018)

- * **Motion:** To approve the minutes of the 2018 AGM: Sarah McCurdy
 - Seconded: Rene LeBlanc
 - All In Favour: Yes
 - Motion Carried
 - 2018 AGM Minutes will be available on the website

3.0 President's Report

- Presented by *Ken Keill*

4.0 Treasurer's Report

- Presented by *Sarah McCurdy*
 - 2018 Financial Statements prepared by TurnerMoore Chartered Professional Accountants
 - **Motion:** To approve the 2018 Auditors Report: Altaira Hilderbrand
 - Seconded: Paul Bozek
 - All in Favour: Yes
 - Motion Carried



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5.0 Registrar's Report

- presented by *Liz Krivonosov*

6.0 Committee Reports

- 6.1 External Affairs Committee presented by: Rene LeBlanc & Michele Kutz
- 6.2 Communications Committee presented by: Michele Kutz & Sarah McCurdy
- 6.4 ROH Examination Committee presented by: Shamini Samuel & Richard Blais
- 6.5 ROHT Examination Committee presented by: Ken Keill
- 6.6 Registration Maintenance Committee presented by: Richard Blais
- 6.7 Registration Maintenance Points Committee presented by: Richard Blais
- 6.8 Promotions Committee presented by: Michael Welsh

7.0 Other Business

Introduction of the CRBOH Stamp to attendees

- The stamp promotes CRBOH brand recognition
- Encourage members to utilize it as often as possible to create awareness amongst employers as to the importance of professional recognition and credibility around the designation
- Will be available when the new CRBOH website goes live

8.0 Members' Discussion

- 1. Guillaume Lachapelle - Is the CRBOH intending to participate in the AIHce on an annual basis?

Response – Sarah McCurdy

In the interest of reducing expenses, this year the Board is meeting twice instead of the regular three times per year. The Board will be reconsidering participation in the AIHce (booth) due to costs incurred.

- 2. Robert Strang – Will the Board be considering moving to Digital Stamps?

Response – Richard Quenneville

Members can scan the CRBOH stamp purchased instead. It comes with the individual's registration number. A new stamp can be purchased with renewal of one's registration cycle.

9.0 Adjournment

- * **Motion:** To adjourn the 2019 Annual General Meeting: Liz Krivonosov
 - Seconded: Roberto Sgrossso
 - All In Favour: Yes
 - Motion Carried – Meeting was adjourned at 5:00 pm

- Full reports can be viewed in the 2019 AGM PowerPoint presentation available on the member's website