



CANADIAN REGISTRATION BOARD OF OCCUPATIONAL HYGIENISTS CONSEIL CANADIEN D'AGRÉMENT DES HYGIÉNISTES DU TRAVAIL

Directorate / Conseil
d'administration 2019 – 2020

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Secretariat / Secrétaire

Leah McCormick
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Annual General Meeting Thursday June 11, 2020 - 15:00 (EST) Virtual GoToMeeting

DRAFT MINUTES

Directors Present: Richard Quenneville, Sarah McCurdy, Marc-André Lavoie, Michele Kutz, Michael Welsh, Matthew Brewer, Lucie Marcotte, Shamini Samuel
Registrar: Liz Krivososov
Secretariat: Leah McCormick
Regrets: Roberto Sgroso

Call to Order

- Meeting was called to order at 3 pm (EST)
- Attendance – Number of Voting Members: 85 (Quorum is 15 and was achieved)

1.0 Approval of Agenda

- **Motion:** To approve the 2020 AGM Agenda: Sarah McCurdy
 - Seconded: Michael Welsh
 - Opposed: None
 - All in Favour, Motion Carried

2.0 Approval of Minutes of the 2019 AGM (May 21, 2019)

- * **Motion:** To approve the minutes of the 2019 AGM: Michael Welsh
 - Seconded: Michele Kutz
 - Opposed: None
 - All In Favour, Motion Carried
 - 2019 AGM Minutes are available on the website

3.0 President's Report

- Presented by *Richard Quenneville*

4.0 Vice-President's Report

- Presented by *Marc-André Lavoie*

5.0 Treasurer's Report

- Presented by *Sarah McCurdy*
 - 2019 Financial Statements prepared by TurnerMoore Chartered Professional Accountants
 - **Motion:** To approve the 2019 Auditors Report: Matthew Brewer
 - Seconded: Marc-André Lavoie
 - Opposed: None
 - All in Favour, Motion Carried
 - **Motion:** To appoint Scarrow & Donald for 2020 Audit: Mike Welsh
 - Seconded: Marc-André Lavoie
 - Opposed: None
 - All in Favour, Motion Carried



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6.0 Registrar's Report

➤ presented by *Liz Krivonosov*

7.0 Committee Reports

External Affairs Committee presented by: Marc-André Lavoie & Michele Kutz

Communications Committee presented by: Michele Kutz

ROH Examination Committee presented by: Shamini Samuel

ROHT Examination Committee presented by: Sarah McCurdy

Registration Maintenance & Points Committee presented by: Matthew Brewer

Promotions Committee presented by: Michael Welsh

8.0 Other Business

Introduction of the new directors, Spencer Matthes (Alberta) and Letty Wong (Ontario)

Thank you to the outgoing directors, Michael Welsh and Michele Kutz

2020 Key Priorities

9.0 Members' Discussion

Gordon Taylor: Will retired members be listed on the public roster?

Response – **Marc Lavoie:** Yes, the retired should be on the public roster.

Gordon Taylor: I'm pleased to see the board move in this direction however this is the first I've heard of it.

Response - **Marc Lavoie:** We finalised the details only a few weeks ago.

Andrea Sass-Kortsak: has the Board informed recent retirees of this new policy?

Response - **Marc Lavoie:** Andrea, good idea, we will write to them.

Lydia Renton: How was the number of 640 hours determined?

Response - **Marc Lavoie:** By reference to an american engineering society association and debate among a sub-committee. We needed a starting point and it looked reasonable.

JJ Stanley: Is there the possibility of having future AGMs virtually? We could have the face to face one for those who are able to attend in person and offer a virtual option as well?

Lorraine Paloniemi: I agree with JJ Stanley. the virtual meetings allow many of us to attend

Response - **Marc Lavoie:** Absolutely

Response - **Lucie Marcotte:** It is a possibility not yet discussed, but will be discussed for sure.

Lydia Renton (to Everyone): 2:21 PM: Will maintenance points be adjusted for P/T retired status?

Response - **Lucie Marcotte:** There will be no need for maintenance point of partial retirees. We considered that after 25 years, (5 cycles) that they are competent and no further maintenance points were required.

Luc Hamelin: Bon après-midi à toutes et à tous depuis Saint-Kitts-et-Nevis, Petites Antilles ! J'ai cru comprendre au début de la présentation que des vulnérabilités existent avec les organisations CRSP/CSSE. SVP élaborer. Merci.



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Response - Marc Lavoie: The CRBOH historically has always been open to other Health & Safety associations, but there have been some difficulties. AIHA has a good approach putting the science in. Recognizing the distinction between manager and risk assessor. Discussions need to be had in order to find a common view on this.

Ina Chomyshyn: If one is still working full time, does the ROH continue to submit CM report even if +25 years of CM, ie 5 reports already submitted?

Response - Marc Lavoie: Yes, if still working full time, CM still due.

CJ McInnis: BCRSP assigned ROH 5 pts and CIH 20 pts for maintenance.

Response - Michele Kutz: not within the Alberta ASHSP model. Two distinct streams in AB model, one for Safety & one for Hygienists

Response - Sarah McCurdy: It is due to the ISO standard. AIHA is aligned with the standard and the CRBOH has not. Although it is not an IOHA requirement

Response - Liz Krivonosov: Sarah is correct in her response to Jason

CJ McInnis: CRBOH is aligned with IOHA NAR which is aligned with ISO 17024

Response - Sarah McCurdy: Yes, that is exactly what I said. I believe it is a point we want to bring up with the BCRSP this year

CJ McInnis: That would be great. I bring it up with them every year ;-)

Lydia Renton: To the Board - There was a slide referencing ISO 014225 -. Shouldn't it be ISO 17024?

Response - Marc Lavoie – You are correct we will make the revision in the slide.

10.0 Adjournment

- * **Motion:** To adjourn the 2020 Annual General Meeting: Lucie Marcotte
 - All In Favour
 - Motion Carried – Meeting was adjourned at 4:10 pm (EST)

11.0 Guest Speaker, Dr. Victoria Arrandale, ROH

Title: Occupational Hygiene in the time of COVID-19

- Full reports can be viewed in the 2020 AGM PowerPoint presentation available on the member's website