



**CANADIAN REGISTRATION BOARD OF OCCUPATIONAL HYGIENISTS  
CONSEIL CANADIEN D'AGRÉMENT DES HYGIÉNISTES DU TRAVAIL**

**Annual General Meeting  
Thursday June 10, 2021 - 15:00 (EST)  
Virtual GoToMeeting**

**DRAFT MINUTES**

**Directors Present:** Richard Quenneville, Sarah McCurdy, Marc-Andre Lavoie, Letty Wong, Spencer Matthes, Matthew Brewer, Lucie Marcotte, Shamini Samuel  
**Registrar:** Liz Krivonosov  
**Secretariat:** Leah McCormick  
**Regrets:** Roberto Sgroso

**Call to Order**

- Meeting was called to order at 3 pm (EST)
- Attendance – Number of Voting Members: 89 (Quorum is 15 and was achieved)

**1.0 Approval of Agenda**

- **Motion:** To approve the 2021 AGM Agenda: Marc-André Lavoie
  - Seconded: Lucie Marcotte
  - Opposed: None
  - All in Favour, Motion Carried

**2.0 Approval of Minutes of the 2020 AGM (June 11, 2020)**

- \* **Motion:** To approve the minutes of the 2020 AGM: Marc-André Lavoie
  - Seconded: Richard Quenneville
  - Opposed: None
  - All In Favour, Motion Carried
  - 2020 AGM Minutes are available on the website and were distributed by email to all members

**3.0 President's Report**

- Presented by *Marc-André Lavoie*

**4.0 Vice-President's Report**

- Presented by *Sarah McCurdy*

**Proposed By-Law Amendment (additions are in yellow)**

**21. Start and end of Directors' terms**

Directors shall commence and end their terms at annual Members' meetings. A Director shall serve as such for a period from the close of the annual Members' meeting at which the Director is elected until the close of the third annual Members' meeting following the Director's election. **If elected to the position of Vice President in the second or third year of a three-year term, a director's full term of office may extend to five years (maximum) to accommodate ascension to President and then Past President.**

The term of a Director may be extended until the close of the fourth annual Members' meeting following the Director's initial election under one or more of the following circumstances:

- I (I) two (2) Registered Occupational Hygiene Technologist Directors are leaving at the same time;
- II (II) more than three (3) Directors are leaving at the same time; or
- III (III) two (2) Directors representing the same region are leaving at the same time.

**67. Terms of office**

The terms of office of the Officers shall be:

**Business Address/ Adresse administrative:**  
P.O. Box 26125 Maryland Postal Outlet, Winnipeg, MB R3G 3R3  
[www.crboh.ca](http://www.crboh.ca)



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- (I) one (1) year for the Vice-President and, provided the relevant individual is still a Director, the Vice President shall automatically accede to the position of President for a one (1) year term; followed by Past President for a one (1) year term; this may extend a three (3) year term to a maximum five (5) year term; and
- (II) one (1) year for the Treasurer, renewable by the Directorate.
- (III) duration per the Directorate's pleasure for the Registrar.

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- \* **Motion:** To approve the proposed by-law amendments: Sarah McCurdy
  - Seconded: Marc Barré
  - Opposed: None
  - All In Favour, Motion Carried

### 5.0 Treasurer's Report

- Presented by *Richard Quenneville*
  - 2020 Financial Statements prepared by Scarrow & Donald
    - **Motion:** To approve the 2020 Auditors Report: Sarah McCurdy
    - Seconded: Matthew Brewer
    - Opposed: None
    - All in Favour, Motion Carried
    - **Motion:** To appoint Scarrow & Donald for 2021 Audit: Jennifer Stanley
    - Seconded: Altaira Hildebrand
    - Opposed: None
    - All in Favour, Motion Carried

### 6.0 Registrar's Report

- presented by *Liz Krivonosov*

### 7.0 Committee Reports

Future of the Profession Committee presented by: Spencer Matthes

External Affairs Committee presented by: Lucie Marcotte

Communications & Promotions Committee presented by: Letty Wong

ROH & ROHT Exam Committee presented by: Shamini Samuel & Sarah McCurdy

Registration Maintenance & Points Committee presented by: Matthew Brewer

### 8.0 Awards

- **Andrea Sass-Kortsak** Lifetime Achievement Award - In honour of Andrea's extensive and excellent contributions to the profession of occupational hygiene at a provincial, national and international level.

Student Award recipient in 2021 goes to Mary-Lynn Rizkallah, University of Montreal

### 9.0 Other Business

Incoming President Sarah McCurdy, ROHT

Introduction of the new directors, Alex Mercer, ROH (Alberta) and Suzanne Wilde, ROH (Ontario)



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Thank you to the outgoing directors, Richard Quenneville, ROH and Shamini Samuel, ROH

### 9.0 Members' Discussion

**Altaira Hildebrand:** Congratulations to the Board for changing the financial position - that report looks a lot better than previous. Kudos for that effort in an already challenging year.

**marc-andre Lavoie:** Thank you

**ponnachan joseph:** good job

**Sarah McCurdy, VP CRBOH:** Congrats to all of the new ROHT's and ROH's!

**Lucie Marcotte:** welcome to all of you!

**Jennifer Stanley:** Ditto - congratulations!

**Shamini Samuel:** Congratulations to our new ROHTs and ROHs!

**Kim Froats:** Keep up the great work!

**Richard Quenneville:** Congratulations to our new members.

**Marianne Levitsky:** Congratulations to all new members

**Brent Chopping:** Thank you - again kudos for the flexibility to allow examination during the pandemic.

**Sheri Weeks:** Congratulations to all!

**Lydia:** Great to also see new ROH and ROHTs present

**Richard Quenneville:** Congratulations Sarah Chan on becoming a member!

**Sarah Chan:** Thank you Richard!

**Lydia:** Kudos to Jodi Johnson who took on chairing the Maintenance committee

**Lucie Marcotte:** It is Jodi Jonhson if I am not wrong

**Altaira Hildebrand:** If my review is due in 2021 do I submit for my pre-2020 courses or is my full 5 years captured in the 2021 report process?

**Lucie Marcotte:** I will forward your question to Matthew

**Amanda Barber:** Congrats Andrea - well deserved!

**Lydia:** woot woot to Andrea SO well deserved and to have it named such

**ponnachan joseph:** 2:54 PM: Congratulations Andrea

**Jason McInnis:** well deserved

**Archambault, Stephane:** 2:54 PM: Congrats Andrea!!!!

**Victoria Arrandale:** congratulations Andrea!!!

**Marianne Levitsky:** Congratulations Andrea!

**Richard Quenneville:** Well deserved Andrea!

**Matthew DesRoches:** Congrats!

**Jennifer Stanley:** C6ngrats!

**Bob Jowett:** Congrats Andrea - well deserved

**Anne-Marie Landis-Groom:** Congratulations, Andrea!!!! You have helped so many of us :)

**dan strand:** Congratulations Andrea!

**Abbie Alcon:** 2:55 PM: Congratulations Andrea!!!

**Jennifer Stanley:** 2:55 PM: Congrats!

**Svitlana Bondarenko:** 2:55 PM: Congatulations Andrea! Long overdue!

**Anne-Marie Landis-Groom:** 2:55 PM: Congratulations, Andrea!!!! You have helped so many of us :)

**Derrick Chung:** well deserved, and congrats, Andrea!

**Sarah Chan:** Congratulations Andrea!!!

**Glenn Wood:** Congratulations Andrea. Best first recipient and best name of / on the award,

**Laurence Svirchev:** 2:57 PM: A beauty of our profession is the quality of giving ideas and knowledge freely to protect the health and safety of workers. I have never met Andrea Sass-Kortsak but she has always been a source of inspiration.

**Jeanette Campbell:** Congratulations

**Brian Beech:** Congratulations Andrea. A lifetime of true dedication and well deserved recognition.

**Margaret Fung:** Congratulations Andrea!! You've been such a mentor and influence to so many of us.

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**Kim Froats:** Having pre approval of points for a meeting does help to sell the meeting and increase attendance..

**CRBOH Secretariat (to Kim Froats):** Agreed! Plus it helps to get an idea of attendance.

**Lucie Marcotte (to Everyone):** 3:05 PM: email address for comments or other questions:

[secretariat@crboh.ca](mailto:secretariat@crboh.ca)

### 10.0 Adjournment

\* **Motion:**

- \* To adjourn the 2021 Annual General Meeting: Richard Quenneville
  - All In Favour
  - Motion Carried – Meeting was adjourned at 4:09 pm (EST)

### 11.0 Guest Speakers:

**Larry Sloan, MBA, CAE**

Chief Executive Officer

American Industrial Hygiene Association (AIHA)

*Title: Rebranding the industrial/occupational hygiene profession*

**Ulric Chung, MCS, PhD**

Chief Executive Officer, American Board of Industrial Hygiene

**Alan Leibowitz, CIH, CSP, FAIHA**

President, EHS Systems Solutions LLC

Chair, Board for Global EHS Credentialing

*Title: How to grow the EHS specialties, external relationships & ethics*

### 12.0 Questions & Round Table Discussion

With guest speakers and CRBOH Board of Directors

**Anne-Marie Landis-Groom:** How many Canadians are members of AIHA?

**Lawrence Sloan:** 150

**Paul Bozek:** Does "OEHS" mean that AIHA will be encouraging hygienists to participate in more traditional "Safety" tasks, or is that just to associate IH work with the EHS integrated team?

**Lawrence Sloan:** AIHA is striving to ensure that its educational offerings is tailored to different OEHS audiences.

**Brent Chopping:** Has the organization spoken with or considered collaboration with the BCSP? It would seem to be a good fit given the "OEHS" moniker. Thanks

**Spencer Matthes:** Good point Brent

**Brent Chopping:** Excellent, glad to hear that.

**Lydia:** Ulric can you speak to the challenges around becoming ISO 17025 certified.

**Sarah McCurdy, VP CRBOH:** Great question Lydia

**Lawrence Sloan:** Conformity assessment governs how the AIHA Lab Accreditation Program ensures its lab clients are 17025 compliant too.

**Lawrence Sloan:** We work w OHAO for example...

**Lawrence Sloan:** And we have a few Canadian local sections from BC to Nova Scotia...

**Brent Chopping:** If anyone is looking for AIHA Local Section info, there are a number of Canadian LS's

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**Laurence Svirchev:** I would like to add that the CSA is developing a respiratory protection standard takes account of the better aspects of the US standard.

**Robbie Carrozza:** Thank you to all organizers and presenters!

**Lawrence Sloan:** THANKS for having me this afternoon

**Matthew DesRoches:** thanks everyone!

**Jason McInnis:** thanks everyone

**Benoit Barré:** Thank you/Merci!

**Brent Chopping:** Thank you to the organizers and presenters, excellent meeting and presentation

**Sheri Weeks:** Thank you for a great session!

**Doug Irving:** Thank you for the session

**Victoria Arrandale:** 4:12 PM: thank you everyone!

**Kathy Rohl:** Thanks! Good Session

**Ina Chomyshyn:** great thanks! looking forward to seeing you all!

**Jennifer Stanley:** Thanks to all!

**Lucie Marcotte:** Thank you all/ merci d'avoir été avec nous

**Marianne Levitsky:** Thanks everyone. Good meeting.

**John P. Kocjan:** 4:12 PM: well done. thank you.

**Full reports can be viewed in the 2021 AGM PowerPoint presentation available on the member's website**