



THE CANADIAN REGISTRATION BOARD
OF OCCUPATIONAL HYGIENISTS

ROH™ - ROHT™

***THE MARK OF PROFESSIONAL
COMPETENCE***

WELCOME

36th ANNUAL GENERAL MEETING
THURSDAY, JUNE 8TH, 2023
VIRTUAL - GOTOMEETING

Welcoming Remarks



RULES OF CONDUCT OF MEETING

- Discussion via the chat function (moderator is Sarah McCurdy)
- Only active members (ROH & ROHT) are entitled to submit questions and vote at the Meeting
- Consensus decision making will be used
- In the event of technical malfunction, the Chair of the Meeting may adjourn, recess, or expedite the Meeting
- CRBOH will record the Meeting in the event a member has technical difficulties and is unable to join the meeting. Any other recording of the Meeting is prohibited.

3:00-3:05 Etiquette for Video Conference

3:00-3:05 Approval of Agenda

3:00-3:05 Approval of Minutes of the 2022 AGM

3:05-3:10 President's Report

3:10-3:15 Vice President's Report

3:15-3:20 Treasurer's Report

3:20-3:25 Registrar's Report

3:25-3:40 Committee Reports

- Future of the Profession
- External Affairs
- Communications & Promotion
- ROH/ROHT Examination
- Registration Maintenance & Points

3:40-3:50 Awards

3:50-3:55 New Business

- Incoming President
- New & Outgoing Directors

3:55-4:00 Members' Discussion

4:00 pm Adjournment & Short Break

4:05-5:00 Presentation:

ACGIH Process and Organizational Updates

Guest Speaker:

Phillip Rauscher, MPH, CIH, CSP
Interim Executive Director, ACGIH®

AGENDA

MOTION TO APPROVE THE AGENDA



Motion to approve the
Agenda



Second to approve the
Agenda

MOTION TO APPROVE THE 2022 MINUTES



Motion to approve the
2022 minutes



Second to approve the
2022 minutes



PRESIDENT'S REPORT
(3:05-3:10 pm)
Lucie Marcotte, ROH

2022-2023 BOARD OF DIRECTORS



Spencer Matthes
ROH-Central
& Western Prov.
(2020-2023)



Alex Mercer
ROH-Central
& Western Prov.
(2021-2024)



Sarah McCurdy
ROHT- Western
(2018-2023)



Lucie Marcotte
ROH-Quebec
(2019-2024)



Kiet Nguyen
ROH-Quebec
(2022-2025)



Matthew Brewer
ROHT-Eastern
(2022-2025)



Letty Wong
ROH-Ontario
(2020-2023)



Suzanne Wilde
ROH-Ontario
(2021-2024)



Roberto Sgroso
ROH-Atlantic
Provinces
(2022-2025)



Helen Mersereau
Registrar
(2021 to current)

PRESIDENT'S REPORT



Face to Face Meeting

We were so pleased to finally be able to get together face to face in 2022.

The Board of Directors was able to have two days of board meetings, meet with our COE's and strategic partners like the BCRSP, as well as host a Members Meet & Greet in November of 2022 in Toronto. We look forward to doing the same in Calgary in 2023.





Key Accomplishments

- Modernized the exam process by offering the multiple-choice component of the ROH and ROHT exam online
- Update of the ROHT Handbook
- Continued upgrades to the online submission process for Registration Maintenance worksheets
- Update of the ROH and ROHT Registration Maintenance Guides
- Completed the CRBOH Position Paper: *The Case for Occupational Hygiene Professional Practice and Scope Protection*

Upcoming Projects

- Publish and promote the CRBOH Position Paper: *The Case for Occupational Hygiene Professional Practice and Scope Protection*
- Continue/accelerate the MOU approach with key partners
 - Universities
 - Provincial associations
 - Occ health doctors and nurses
 - Other scientists
- Continue to improve and modernize the CRBOH examination process
- Update and/or develop written procedures for all roles within the organization to aim for the alignment of ISO 17024
- Work with our partners at making a Canadian Breathe Freely program (adaptation of the BOHS program)



VICE PRESIDENT'S REPORT
(3:10-3:15 pm)

Matthew Brewer, ROHT, CRSP, GradIOSH

VICE PRESIDENT'S REPORT

Proposed By-Law Amendment

(addition to the by-law is in yellow)

26. Vacancy in Directorship

The office of Director shall be automatically vacated:

- (I) if a Director resigns by notifying the Directorate in writing;
- (II) if a Director is absent, without sending regrets with reasonable cause, from three consecutive board of directors' meetings
- (III) if at a special meeting called pursuant to section 29, a resolution is passed by a majority of the Registered Occupational Hygienist Members present at the meeting and registered to vote in the region represented by the Registered Occupational Hygienist Director in question that the Director in question be removed from office;
- (IV) if at a special meeting called pursuant to section 30 a resolution is passed by a majority of the Registered Occupational Hygiene Technologist Members present at the meeting and registered to vote in the region represented by the Registered Occupational Hygiene Technologist Director in question that the Director in question be removed from office; or
- (V) upon death

MOTION FOR BY-LAW AMENDMENT



MOTION TO APPROVE



SECOND TO APPROVE



TREASURER'S
REPORT
(3:15-3:20 pm)
Alex Mercer, ROH

FINANCIAL OUTLOOK

Continues to improve, with net assets on an upward trend, revenue staying fairly consistent, and seeing year over year surpluses, instead of losses.

TRAVEL

Expenses in Board of Directors travel is back now that meeting face to face is possible again. Despite those added expense, organization was still able to remain under budget.

ONLINE EXAM

New expense in 2023 will be software for offering the multiple-choice portion of the exam online. This modernization is expected to increase exam revenue, exam candidates and membership.

UP NEXT

A new 5-year financial plan will be developed for 2023-2027 to determine priorities for the organization.

TREASURER'S REPORT - HIGHLIGHTS

STATEMENT OF FINANCIAL POSITION

ASSETS-Current	2020	2021	2022
Cash and cash equivalents	\$78,255	\$85,280	\$102,190
Short term investments	\$55,070	\$75,121	\$75,371
Prepaid expenses	\$1,546	\$1,907	\$2,084
TOTAL	\$134,871	\$162,308	\$179,645

LIABILITIES -Current	2020	2021	2022
Accounts payable and accrued liabilities	\$7,272	\$3,569	\$8,373
Deferred Revenue	\$41,500	\$41,725	\$37,250
TOTAL	\$48,772	\$45,294	\$45,263

NET ASSETS	2020	2021	2022
Unrestricted net assets	\$86,099	\$117,014	\$134,022
TOTAL ASSETS	\$134,871	\$162,308	\$179,645

TREASURER'S REPORT

STATEMENT OF OPERATIONS

TREASURER'S REPORT

REVENUE	2020	2021	2022
Exam Fees	\$9,050	\$7,750	\$9,150
Membership Dues	\$79,670	\$77,725	\$76,925
Job Postings/Merch. Sales	\$6,458	\$10,166	\$4,977
Interest Income	\$840	\$1,054	\$1,185
Total Revenue	\$96,018	\$96,695	\$92,237
Expenses	2020	2021	2022
Total expenses	\$69,799	\$65,780	\$75,229
Difference between revenues and expenses	\$26,219	\$30,195	\$17,008

MOTION TO APPROVE 2022 AUDITOR'S REPORT



MOTION TO APPROVE 2022
AUDIT



SECOND TO APPROVE 2022
AUDIT

MOTION TO APPOINT SCARROW & DONALD FOR THE 2023 AUDIT

Motion to
appoint Auditor
for 2023

Second to
appoint Auditor
for 2023

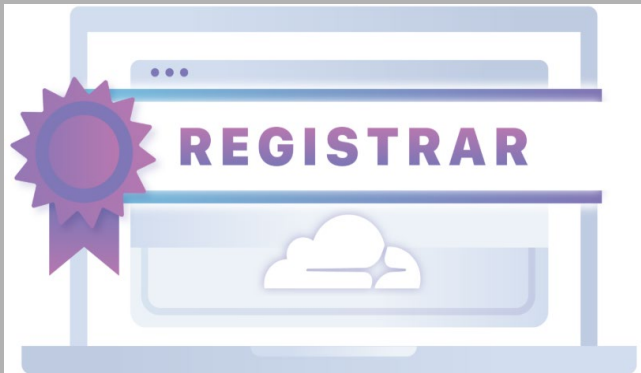


REGISTRAR'S
REPORT
(3:20-3:25 pm)
Helen Mersereau, ROH

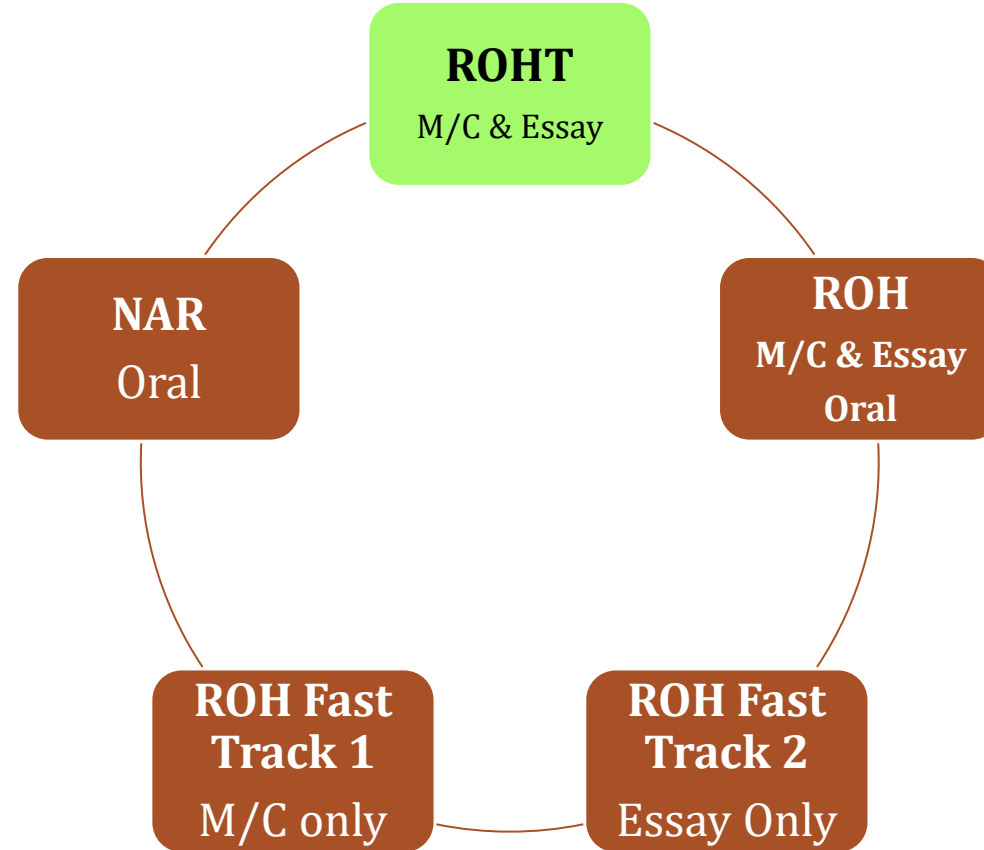
REGISTRAR'S REPORT

Membership comprised of:

- Renewals of current members
- Examinations



5 EXAMINATION TYPES

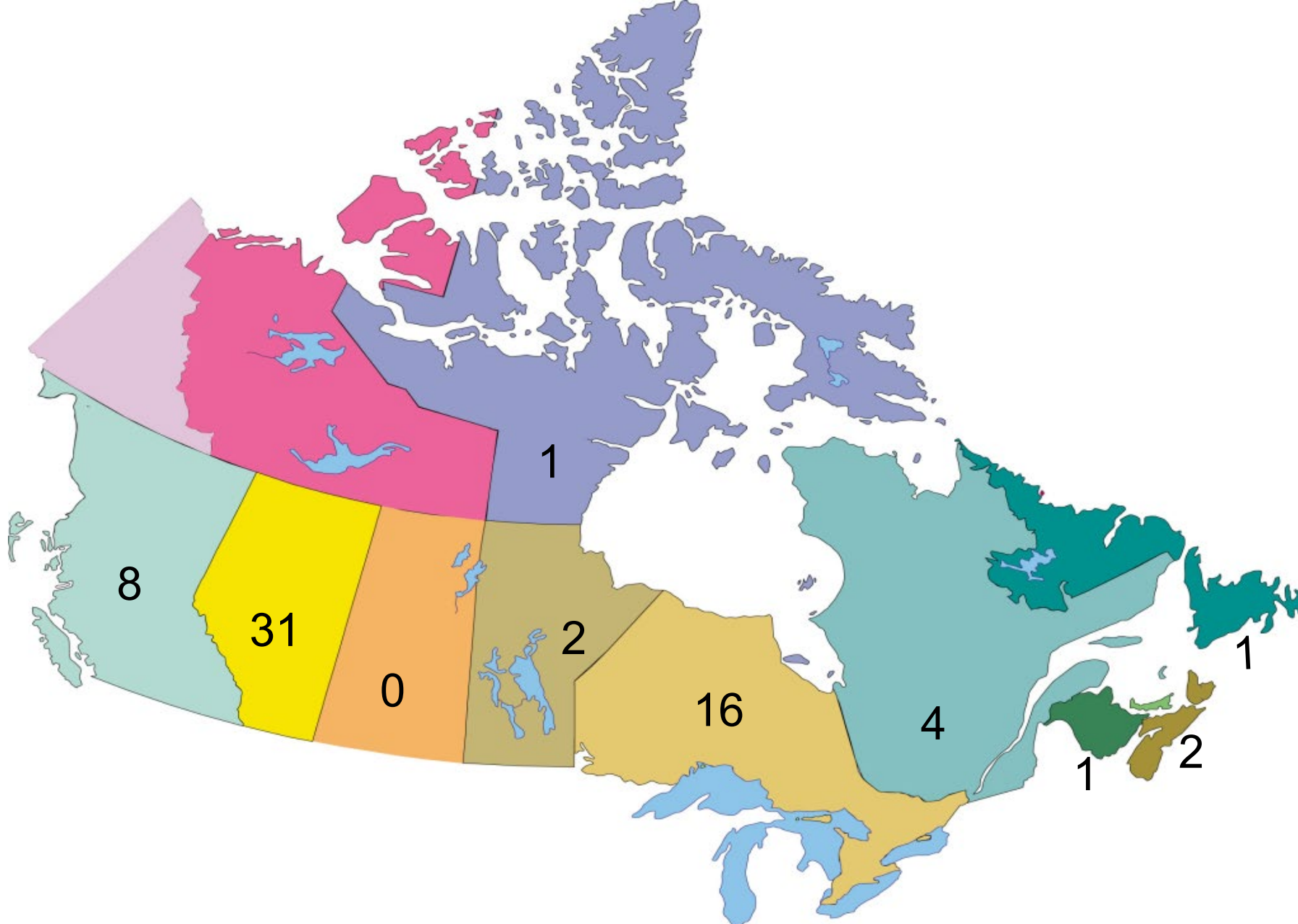




International
Occupational
Hygiene
Association



WHAT DOES OUR
MEMBERSHIP LOOK LIKE
ACROSS CANADA
(2022)



ROHT 2022

Total: 64
Partially Retired: 2

International: 0

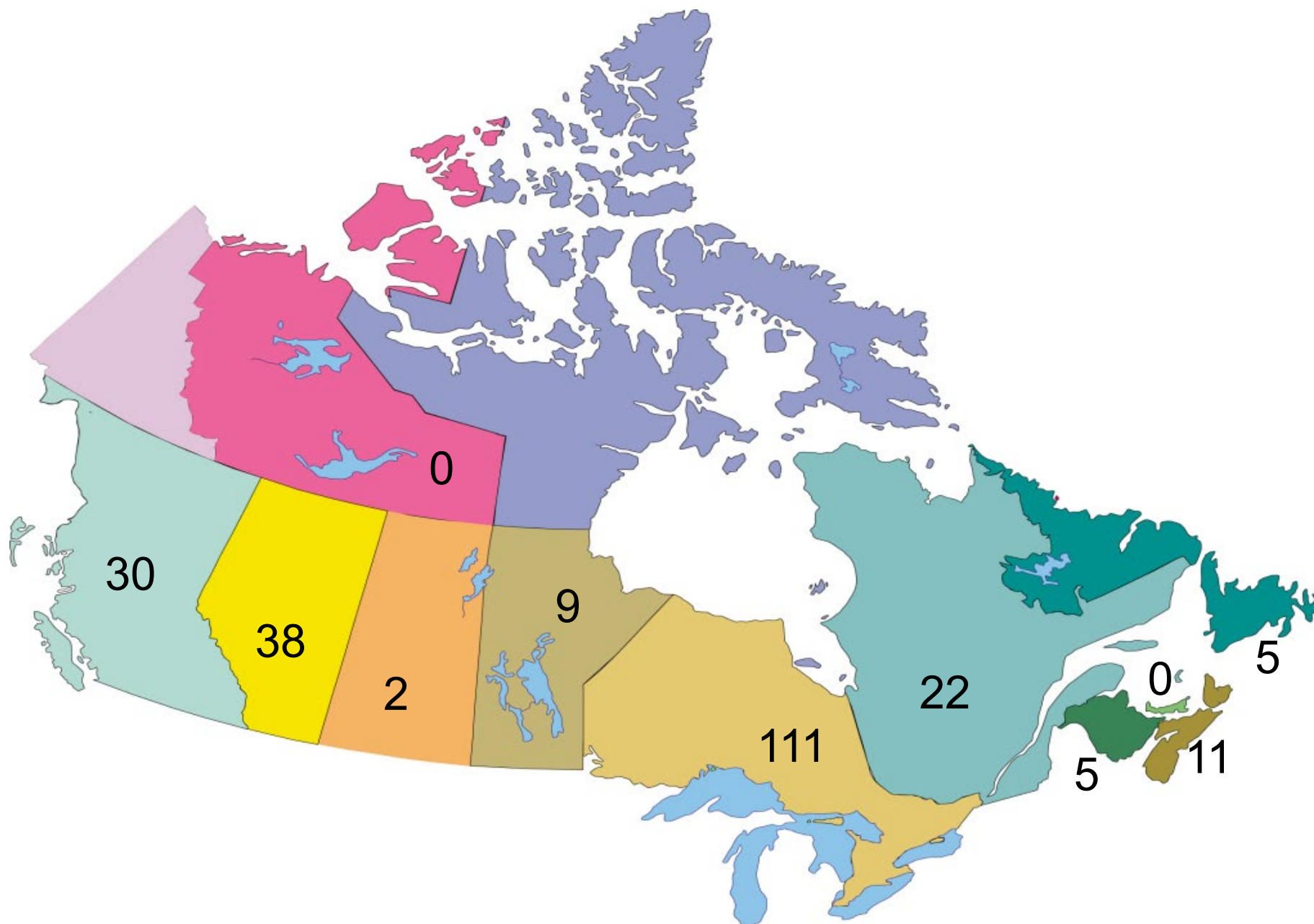


ROH 2022

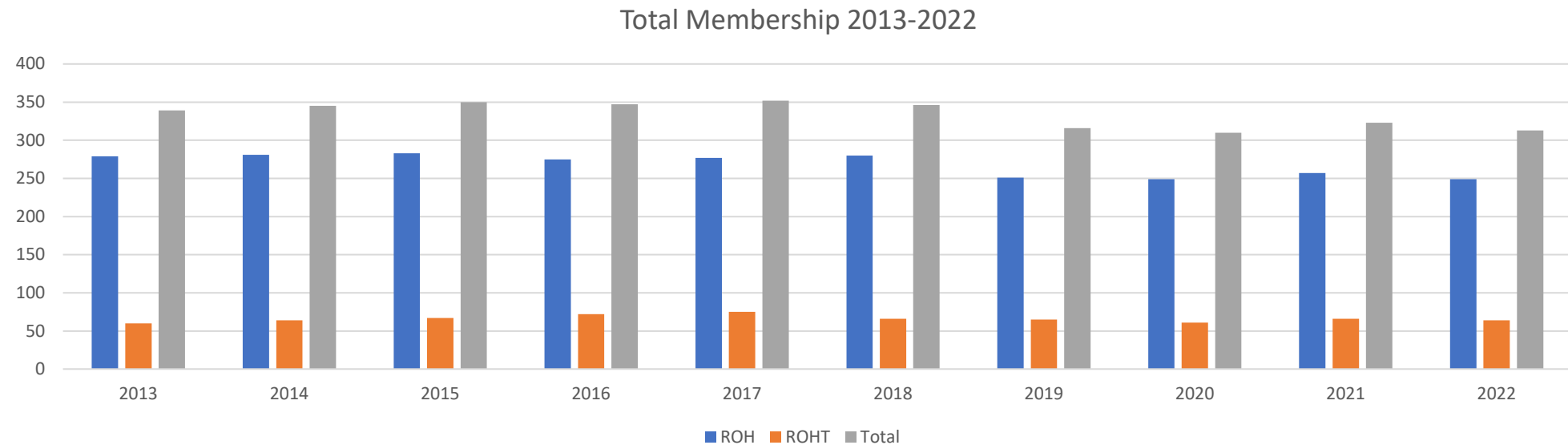
Total: 249

Partially Retired: 14

International: 16

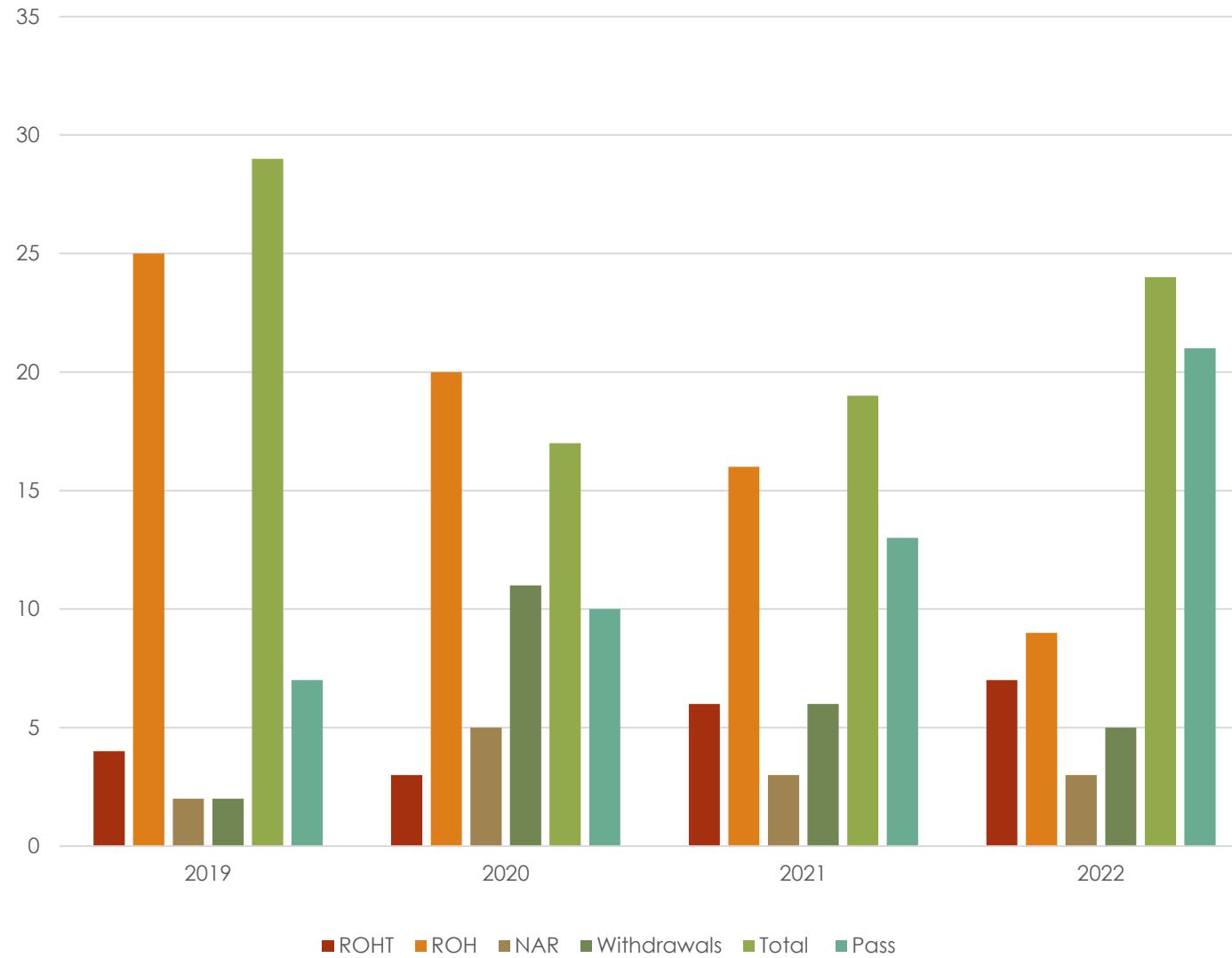


Total Membership: 2013-2022



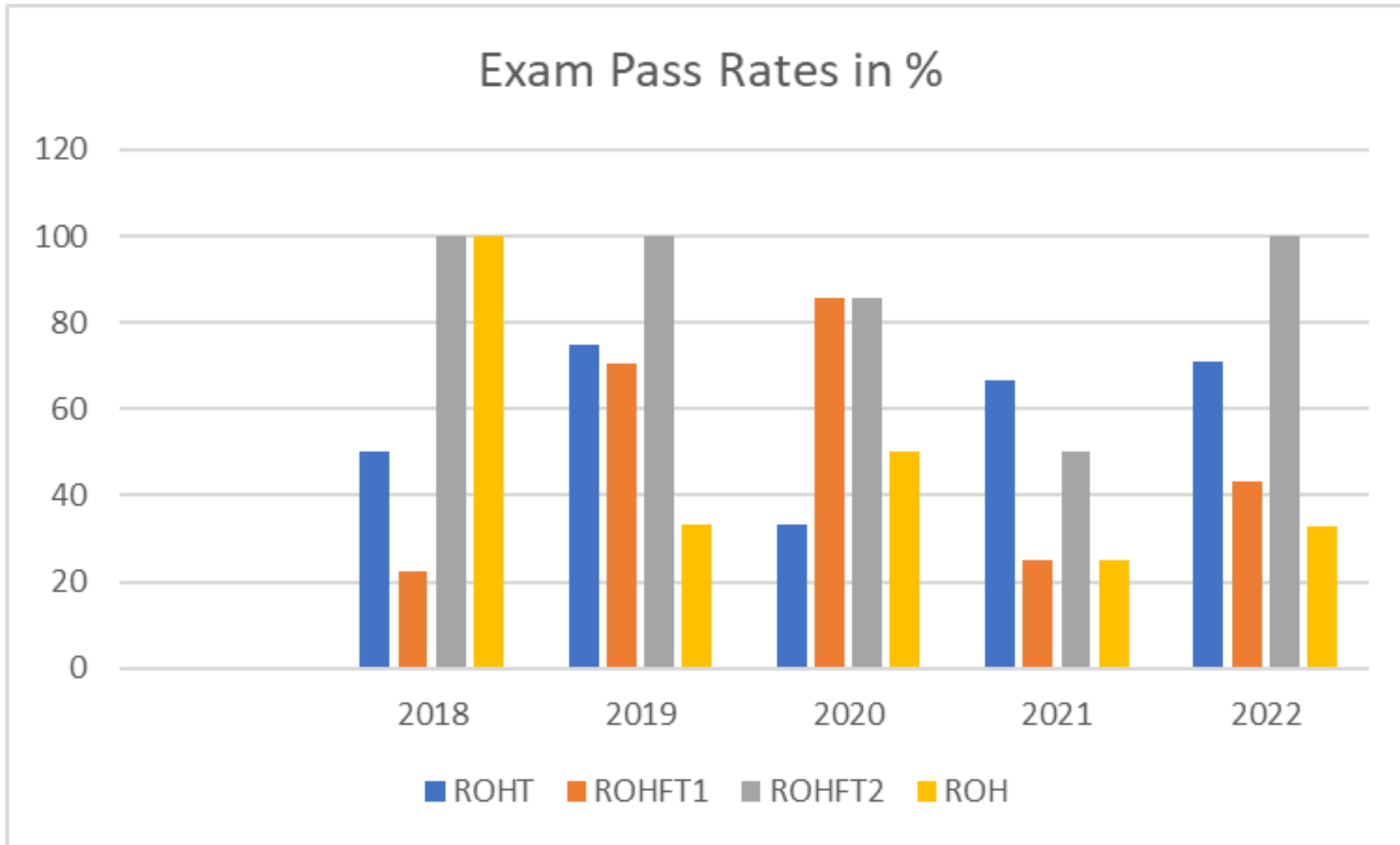
Total Exam Candidates (2018-2022)

Two exams in 2022



Exam Pass Rate (2018-2022)

Two exams in 2022



NEW ROHT MEMBERS

Congratulations and welcome to our newest **ROHT members**:

Damien Fillier

Derek Perepelitza

Ibrahima Camara

Joe Masri

WELCOME
new members
.....

NEW ROH MEMBERS

Congratulations and welcome to our newest **ROH members**:

2022

Larisa Zelenkina
Joey Bellino
David Gale
Brandon Nguyen
Emily James
Samantha Russo
Dylan Roscovich
Larry Vienneau
Ehsan Hemmativaghef
Yang Luo
Jennifer Shum

2022 Full Retirees

Douglas Irving
Dan Maser
Luisa Su
Lyndle Burton
James LeBlanc
Geoff White
Daniel Clarke

WELCOME
new members
.....



COMMITTEE
REPORTS
(3:20-3:40 pm)

FUTURE OF THE PROFESSION REPORT

SPENCER MATTHES, ROH

FUTURE OF THE PROFESSION

MISSION STATEMENT:

The Health and Safety profession has evolved significantly in the last two decades. Today, there are multiple initiatives across Canada and elsewhere in the world to redefine the roles and responsibilities of various players in the field, and potentially achieving professional recognition via title protection.

The mandate of this committee is therefore to develop a pragmatic approach to ensure that Occupational Hygienists are recognized and heard in this debate, so the current level of worker and public health protection remains the same or is increased.

FUTURE OF THE PROFESSION

Problems Facing the Future of OH

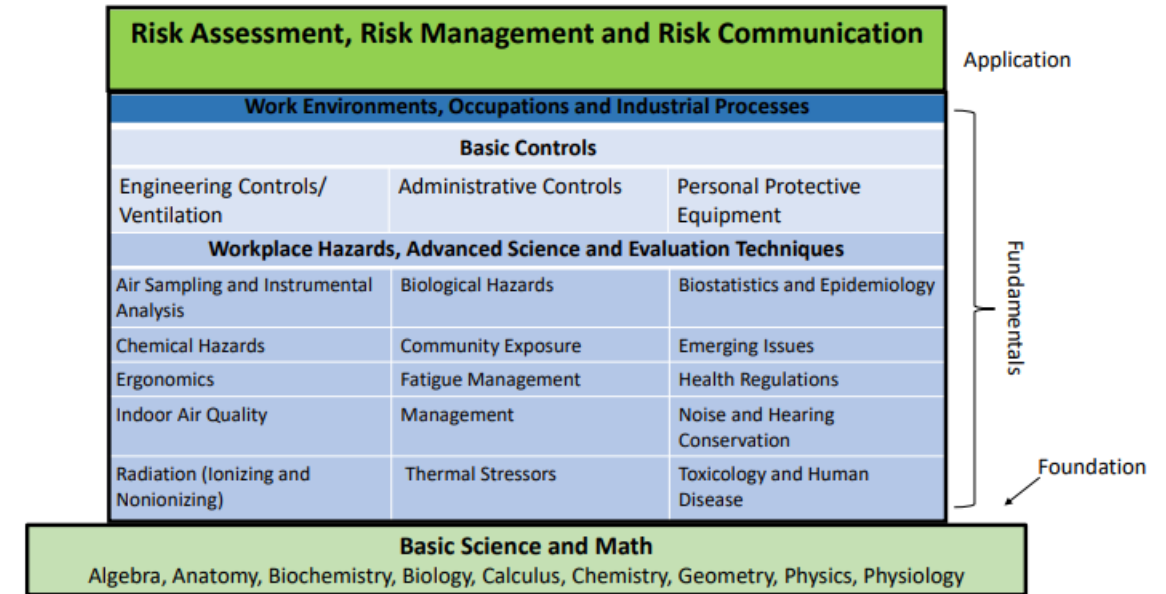
- **Where we are:**
 - Decline in numbers (retirements up, recruitment down)
 - Competition with CIH
 - Low recognition/identification
- **Where we need to be:**
 - Combat attrition
 - Industrial/public recognition of need
 - Easy access to OH resources
 - Protection of the OH domain, including title and scope

Core Competencies

for the Practice of
Industrial/Occupational Hygiene

2018 edition

Industrial Hygiene Practice Foundation – Fundamentals – Application



Chemical Hazards			
CORE COMPETENCY	TECHNICIAN	PRACTITIONER	PROFESSIONAL
Understand toxic characteristics of hazardous materials and wastes and the concepts of dose-response relationships.	Understand classes of chemical hazards by characteristics (e.g., toxic, flammable, reactive, and explosive).	Understand potential adverse interactions or effects.	Analyze complex interactions. Apply knowledge of effects of exposure, dose-response relationships, and disease potential. Conduct risk assessments associated with flammable and combustible materials.
Specify approaches to prevent, control, and remediate chemical exposure.	Understand the categories of basic exposure control methods.	Calculate/estimate and interpret potential exposures from exposure assessment measurements and potential methods to reduce exposures.	Design, develop, implement, and evaluate controls to reduce or prevent exposures to toxic and/or ignitable materials.

FUTURE OF THE PROFESSION

Partnerships & Title/Scope Protection

Alberta Society of Health & Safety Professionals – Ongoing

BCRSP National Framework - Ongoing

- Challenging debate regarding definitions and goals
- Slow moving process, many moving parts and interests involved
- ASHSP working group in National Framework discussion – Ongoing

OH Position Paper drafted – Justification and differentiation for specialization

- Differentiation of OH from generic “H&S” – Facilitate the “Health” aspect
- What we offer as hygienists and our scope of practice
- Will be put on CRBOH website for viewing

EXTERNAL AFFAIRS REPORT

Lucie Marcotte, ROH

EXTERNAL AFFAIRS

IOHA

NAR Scheme renewal completed for CRBOH

New NAR committee chair, Kelly Fernandes (BGC), nominated in December 2021 for 2022.

ONGOING INITIATIVES

“Breathe Freely Initiative” Canadian version, under the management of Jason McInnis, work is ongoing.

ORGANIZATIONAL OUTREACH

- Discussions with Board of Canadian Registered Safety Professionals (BCRSP) about similar challenges (vaccination policy, social media policy) and mutual recognition of scope of expertise (ref: future of the profession committee).**
- Alberta Society of Health and Safety Professionals (ASHSP)**

COMMUNICATIONS & PROMOTION COMMITTEE REPORT

Letty Wong, ROH

COMMUNICATION & PROMOTIONS REPORT

Activities



Newsletter was published in July 2022, November 2022 and April 2023.



Presentations to Northern Alberta Institute of Technology OHS Diploma Program (Nov 2022)



LinkedIn Page.

CRBOH Merchandise

Custom frames, self inking stamps and seal embossers continue to be available on the website for purchase.



Volunteer Recognition

Thank you to our newsletter committee, and article contributors.

Editor: Bill Sparks

Translators: Kiet Ngyuen, Capucine Ouellet, Véronique Maynard, Meghan Friesen

Members & Contributors: Krista Thompson, Glyn Jones, Ted Letourneau, Kimberly O'Connell, Rob Strang

COMMUNICATION & PROMOTIONS REPORT



COMMUNICATION & PROMOTIONS REPORT

ROH & ROHT EXAM COMMITTEE REPORTS

WRITTEN EXAM CHAIRS:

PAUL BOZEK (ROH COMMITTEE)

DAVE JARRELL (ROHT COMMITTEE)

BOD LIAISON:

SUZANNE WILDE, ROH

Notable Activities



Updated the ROHT Eligibility & the ROHT Exam Handbook



Offered the multiple-choice component of the exam online using Youtestme software (English only)



ROH and ROHT multiple-choice will be available online in French this fall. Still considering the applicability of having the essay portion online as well.

ROH EXAM COMMITTEE REPORT

2022 - 2023 COMMITTEE MEMBERS

- ANDREA JANZEN
- ANDREA SASS-KORTSAK
- CHRIS FRASER
- RENÉ LEBLANC
- CAPUCINE OUELLET
- VICTORIA ARRANDALE
- ROBIN VAN DRIEL

WRITTEN EXAM LOCATIONS (MARCH & OCTOBER 2022)

- Toronto
- Montreal
- Calgary
- Ottawa
- Sudbury

WRITTEN EXAM LOCATIONS (MARCH 2023)

- Edmonton
- Calgary
- Montreal
- Ottawa

ROH EXAM COMMITTEE REPORT

CHIEF ORAL EXAMINERS (COE)

- ANDREA SASS-KORTSAK
- LYDIA RENTON
- GUILLAUME LACHAPELLE
- *NOTE: EACH PANEL INCLUDES AT LEAST ONE OF THE CHIEF ORAL EXAMINERS
- FOR INTERNATIONAL CANDIDATES, THE PANEL CONSISTS OF THE 3 COE

ORAL EXAM (OE) PANEL MEMBERS

- Toronto
 - Paul Bozek
 - Yang Ting Shek
 - Rosemary Mandatori
 - Derrick Chung
- Ottawa
 - Darren McPherson
- Montreal
 - Marc-André Lavoie
 - Capucine Ouellette
 - Lucie Marcotte
- Winnipeg
 - John Elias
- Calgary
 - Tiffany Clayton
 - Shamini Samuel
 - Mike Phibbs
 - Dave Keenan (Ft Sask)
- Vancouver
 - Michel Crepeau
 - Dan Strand
 - Dave Keenan (Ft Sask)

ROHT EXAM COMMITTEE REPORT

CHAIR: DAVE JARRELL

BOD LIAISON: SUZANNE WILDE

2022 - 2023 COMMITTEE MEMBERS

- Corry Devos
- Pierre Frenette
- Nancy Fedyniak
- Ronald Ng

SPECIAL THANKS TO PROCTORS

- Don Fillion
- Mike Welsh
- Beth Higgins
- Audra Bruniski

WRITTEN EXAM LOCATIONS

- Calgary
- Carp
- Spruce Grove
- St. John's



**Volunteer
Recognition**

Thank you to
all our
committee
volunteers

And a special
thanks to our
committee
Chairs

Your work is
much
appreciated!

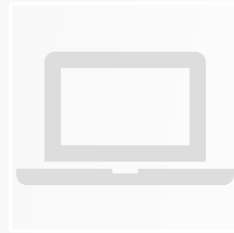
EXAM COMMITTEE REPORT



REGISTRATION MAINTENANCE & POINTS COMMITTEE REPORT

CHAIR: JODI JOHNSON, ROH
BOD LIAISON: ROBERTO SGROSSO, ROH
PRESENTED BY: MATTHEW BREWER, ROHT

REGISTRATION MAINTENANCE & POINTS REPORT



**First year using the new
online system for
submitting RM worksheets
via the membership
platform on the CRBOH
website is complete**



**Reminder to members with
upcoming cycle end dates
that submission of
worksheets outside of the
online submission system is
not allowed**



**Maintenance Guide to
accompany the online
submission system for RM
worksheets has been
revised**



REGISTRATION MAINTENANCE & POINTS REPORT

REMINDER

If your cycle end date is 2022, 2023 or 2024, there is still a 15% reduction in maintenance points required due to the covid pandemic.

ROH will only require 42.5 maintenance points

ROHT will only require 34 maintenance points

Cycle end dates in 2025 or later will be back to the full maintenance points requirement of 50 for ROH and 40 for ROHT



Thank you to
our ROH
committee
member
volunteers

Thank you to
our ROHT
committee
member
volunteers

Graham Blackshaw
Anjie Davis
Mike Grey
Gerry Saunders
Krista Thompson

Matthew Brewer
Kathy Rohl
Jodi Johnson

REGISTRATION MAINTENANCE & POINTS REPORT

Awards





CRBOH Student Award

CONGRATULATIONS TO OUR STUDENT AWARD WINNER FOR
2023

Chizitara Nkwopara
University of British Columbia

Andrea Sass-Kortsak

Lifetime Achievement Award

In honour of extensive and excellent contributions to the profession of occupational hygiene at a provincial, national and international level.





2023 Winner

WILLIAM SPARKS, ROH



OTHER BUSINESS
(3:50-3:55 pm)

NEW AND OUTGOING DIRECTORS
Lucie Marcotte, ROH & Matthew Brewer, ROHT

INCOMING PRESIDENT

Matthew Brewer, ROHT, CRSP, GradIOSH

2023 - 2024

Matthew Brewer, our incoming President has been with the CRBOH since June of 2019 representing Eastern Canada as ROHT Director. Matthew will be taking over as the CRBOH representative on the NAR committee of the IOHA. He has been very active on the Registration Maintenance Committee, including overseeing the launch of the new online submission process for maintenance worksheets, and updating both Guides.

Matthew is an Occupational Health and Safety Consultant with the Province of Nova Scotia in Halifax. He has been a key player in the CRBOH organization and will continue to further the practice and foster the professional of occupational hygiene in Canada and internationally.

He is certified by the Registration Board of Occupational Hygienists as a Registered Occupational Hygiene Technologist (ROHT), the Institute of Occupational Safety & Health (GradIOSH) and by the Board of Canadian Registered Safety Professionals as a Canadian Registered Safety Professional (CRSP).





NEW DIRECTOR ROH – ONTARIO

Kevin Schmidt, CIH, CRSP, ROH

2023 - 2026

Kevin Schmidt is currently employed as a Safety Specialist with Bruce Power where he has worked for the last 12 years. At Bruce Power he has been involved in radiological safety, industrial hygiene, emergency management, industrial and construction safety.

Prior to joining Bruce Power Kevin worked as an occupational hygiene consultant in Alberta and Ontario for 13 years. He has a degree from the University of Western Ontario and an Industrial Hygiene Technology diploma from Lambton College. He is certified by the Canadian Registration Board of Occupational Hygienists as a Registered Occupational Hygienist (ROH), the Board for Global EHS Credentialing as a Certified Industrial Hygienist (CIH) and by the Board of Canadian Registered Safety Professionals as a Canadian Registered Safety Professional (CRSP).



NEW DIRECTOR ROH – Central & Western Provinces

Joey Bellino, B.Sc., CIH, ROH, CRSP

2023 - 2026

Joey is a recent CRBOH member, receiving his ROH designation in 2022. He currently holds the position as the Occupational Hygienist within the Occupational Health and Safety group at Pinchin Ltd. and has held this position since July 2020.

Joey completed a Bachelor of Science degree with a major in Environmental Science from the University of Manitoba. He also obtained his Canadian Registered Safety Professional (CRSP) accreditation, and Certification in Industrial Hygiene (CIH).

Prior to employment at Pinchin, he received 18 years of comprehensive experience in managing Occupational Hygiene programs for a research-intensive university that spans a variety of workplaces. During his time at the University of Manitoba, he was recognized as a safety leader that employed superior organization and time management skills and the ability to work well as a member of a diverse team or autonomously, as needed.



NEW DIRECTOR ROHT – Canada, West

Brad Schmermund, ROHT

2023 - 2026

Brad is an Alberta based ROHT initially starting off pursuing a career as a safety professional taking the Northern Alberta Institute of Technology OHS diploma program. During his summer Co-Op at Suncor Energy noise mapping a refinery, he realized his interest in controlling stressors in the workplace, and the blend of art and science that is Industrial Hygiene. Brad Returned to Suncor as an IH technician support for the Edmonton Refinery, and then recently joined Inter Pipeline to develop and implement IH programs for the commissioning, start up, and operation of the Heartland Petrochemical Complex integrated Propane to Polypropylene petrochemical plant. In Brad's non-working time he volunteers with Scouts Canada managing the Northern Alberta region for over 1200 youth.

OUTGOING DIRECTORS

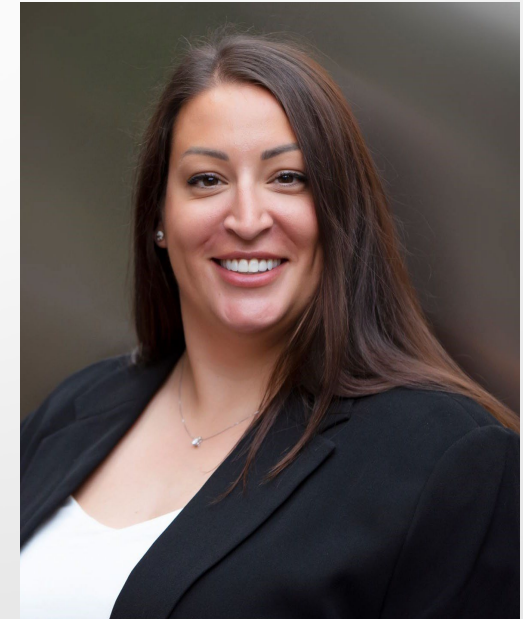
MANY THANKS FOR YOUR HARD WORK &
CONTRIBUTIONS TO THE BOARD



Letty Wong, ROH
Ontario



Spencer Matthes, ROH
Central & Western Provinces



Sarah McCurdy, ROHT
Canada West



Q & A (3:55-4:00 pm)

Please use the chat
function if you have a
question

QUESTIONS CAN ALSO BE EMAILED
TO OUR SECRETARIAT, AND WILL BE
RESPONDED TO VERY SOON!

MOTION TO ADJOURN THE CRBOH 36th ANNUAL GENERAL MEETING



**Motion to
adjourn**

THANK YOU FOR ATTENDING THE 2023 AGM

**WE WILL NOW
TAKE A 5
MINUTE BREAK**

UP NEXT:

PRESENTATION
ACGIH Process and
Organizational
Updates

**WITH GUEST
SPEAKER:**
Phillip Rauscher

Presentation: ACGIH Process and Organizational Updates



Phillip Rauscher, MPH, CIH, CSP
Interim Executive Director, ACGIH®

Mr. Rauscher is the Interim Executive Director for ACGIH. In this role he works with volunteers and staff to coordinate the work of the board, committees, high quality digital/in person education and industry leading electronic/print publications to those practicing occupational hygiene.

Mr. Rauscher earned his MPH in Environmental/Occupational Health from the University of Toledo.

Mr. Rauscher is a member of ACGIH, and AIHA and is the recipient of the 2019 ACGIH Bloomfield Award. He is a Certified Industrial Hygienist (CIH) and a Certified Safety Professional (CSP).