



**CANADIAN REGISTRATION BOARD OF OCCUPATIONAL HYGIENISTS  
CONSEIL CANADIEN D'AGRÉMENT DES HYGIÉNISTES DU TRAVAIL**

**Annual General Meeting  
Thursday June 12, 2025 - 15:00 (EST)  
Virtual Meeting**

**DRAFT MINUTES**

**Directors Present:** Kiet Nguyen, Suzanne Wilde, Joey Bellino, Matthew Brewer, Stéphane Archambault, Alex Mercer, Kevin Schmidt  
**Registrar:** Altaira Hildebrand  
**Secretariat:** Leah McCormick  
**Regrets:** Roberto Sgroso, Brad Schmermund

**Call to Order**

- Meeting was called to order at 3 pm (EST)
- Attendance – Number of Voting Members: 93 (Quorum is 15 and was achieved)

**1.0 Approval of Agenda**

- **Motion:** To approve the 2025 AGM Agenda: Lydia Renton
  - Seconded: Marianne Levitsky
  - Opposed: None
  - All in Favour, Motion Carried

**2.0 Approval of Minutes of the 2024 AGM (June 20, 2024)**

- \* **Motion:** To approve the minutes of the 2024 AGM: Paul Tocher
  - Seconded: Joey Bellino
  - Opposed: None
  - All In Favour, Motion Carried
  - 2024 AGM Minutes are available on the website and were distributed by email link to all members

**3.0 President's Report**

- Presented by *Alex Mercer, ROH*
- **Discussion:**
- *Lydia Renton* - can you describe more the "development of an Int'l Certificate"? How does this compare with the OHTA ICertOHTA?  
*Alex Mercer* - Kiet will be speaking to this in the VP report coming up; he's steering this initiative.  
*Dave Keenan* - Note to Alex - we should not refer to Industrial Hygiene, but use the term Occupational Hygiene exclusively

**4.0 Vice-President's Report**

- Presented by *Kiet Nguyen, ROH*

**5.0 Treasurer's Report**

- Presented by *Kevin Schmidt, ROH*
  - Highlights for 2024 presented
  - 2024 Financial Statements prepared by Scarrow & Donald
- \* **Motion:** To approve the 2024 Auditors Report: Paul Tocher
  - Seconded: Matthew Brewer



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- Opposed: None
- All in Favour, Motion Carried
- **Motion:** To appoint Scarrow & Donald for 2025 Audit: Jennifer Stanley
- Seconded: Brent Chopping
- Opposed: None
- All in Favour, Motion Carried

### 6.0 Registrar's Report

➤ presented by *Altaira Hildebrand, ROH*

#### **Discussion:**

Lydia Renton - Bravo to our new members

Matthew Brewer - Welcome to our new members! Great to see some more ROHTs!

Jennifer Stanley - Welcome!

Alex Mercer - Congrats all new ROHs and ROHTs!!

El Mourni, Sophia - Thank you everyone!

### 7.0 Committee Reports

#### **Future of the Profession Committee**

➤ presented by *Joey Bellino, ROH*

#### **Discussion:**

Alex Mercer - Thank you Beth and Sarah - your efforts are much appreciated.

### 8.0 External Affairs Committee

➤ presented by *Suzanne Wilde, Matthew Brewer, Alex Mercer*

#### **Discussion:**

Matthew Brewer – More details on all of the IOHA scientific conference subcommittees can be found [here](#).

### 9.0 Communications & Promotions Committee

➤ presented by *Alex Mercer, ROH*

#### **ROH & ROHT Exam Committee**

➤ presented by *Suzanne Wilde, ROH*

#### **Registration Maintenance & Points Committee**

➤ presented by *Jodi Johnson, ROH*

### 10.0 Awards

Marc Cousineau Student Award recipient in 2025 goes to Stephanie Wu, Enrolled in Masters Occupational and Environmental Hygiene program, University of British Columbia

**Andrea Sass-Kortsak Lifetime Achievement Award** - In honour of extensive and excellent contributions to the profession of occupational hygiene at a provincial, national and international level. The 2025 recipient is presented to Claude Larivière, ROH. Introductions by nominator, Guillaume Lachapelle, ROH.



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### 9.0 Other Business

Incoming President Kiet Nguyen, ROH

No new directors to introduce, Roberto Sgrosso, ROH (Atlantic Provinces) and Matthew Brewer, ROHT (Canada East) were the only nominees, therefore no election was conducted and they began new 3 year terms.

There were no outgoing directors.

### 10.0 Members' Discussion

Andrea Sass-Kortsak - Congratulations, Claude !! Well deserved !

Stéphane Archambault - Félicitations Claude! Nous sommes très heureux pour toi. Bien mérité!

### 11.0 Adjournment

- \* **Motion:**
- \* To adjourn the 2025 Annual General Meeting: Percy Chua
  - All In Favour
  - Motion Carried – Meeting was adjourned at 4:01 pm (EST)

Kiet Nguyen - Thank you all for attending our AGM.

### 12.0 Guest Speaker:

Andrey Korchevskiy, PhD, DABT, CIH

Chemistry & Industrial Hygiene, Inc., Lakewood, CO, USA

*Presentation: Asbestos and Other Elongate Mineral Particles: How Toxicology Makes Risk Assessment Possible*

This presentation can be viewed by watching the final hour of the AGM recording.

**Full reports can be viewed in the 2025 AGM PowerPoint presentation available on the CRBOH website.**