



WELCOME

**38TH ANNUAL GENERAL MEETING
THURSDAY, JUNE 12TH, 2025
VIRTUAL MEETING**

THE CANADIAN REGISTRATION BOARD OF OCCUPATIONAL HYGIENISTS

ROH™ – ROHT™ *The Mark of Professional Competence*

WELCOMING REMARKS

RULES OF CONDUCT OF MEETING

- Discussion via the chat function (moderator is Matthew Brewer)
- Only active members (ROH & ROHT) are entitled to submit questions and vote at the Meeting
- Consensus decision making will be used
- In the event of technical malfunction, the Chair of the Meeting may adjourn, recess, or expedite the Meeting
- CRBOH will record the Meeting in the event a member has technical difficulties and is unable to join the meeting. Any other recording of the Meeting is prohibited.

AGENDA

3:00-3:05	Etiquette for Video Conference	3:40-3:50	Awards
3:00-3:05	Approval of Agenda	3:50-3:55	New Business - Incoming President
3:00-3:05	Approval of 2024 AGM Minutes	3:55-4:00	Members' Discussion
3:05-3:10	President's Report	4:00 pm	Adjournment & Short Break
3:10-3:15	Vice President's Report	4:05-5:00	Presentation: <i>Asbestos and Other Elongate Mineral Particles: How Toxicology Makes Risk Assessment Possible</i>
3:15-3:20	Treasurer's Report		With Guest Speaker: <i>Andrey Korchevskiy, PhD, DABT, CIH Chemistry & Industrial Hygiene, Inc., Lakewood, CO, USA</i>
3:20-3:25	Registrar's Report		
3:25-3:40	Committee Reports - Future of the Profession - External Affairs - Communications & Promotion - ROH/ROHT Examination - Registration Maintenance & Points		

MOTION TO APPROVE THE AGENDA



Motion to approve
the Agenda

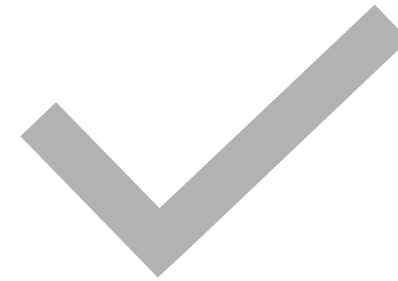


Second to approve
the Agenda

MOTION TO APPROVE THE 2024 MINUTES



Motion to approve the 2024
minutes



Second to approve the 2024
minutes



PRESIDENT'S REPORT
(3:05-3:10 PM)
ALEX MERCER, ROH

2024-2025 BOARD OF DIRECTORS

PRESIDENT'S REPORT



Joey Bellino
ROH-Central
& Western Prov.
(2023-2026)



Alex Mercer
ROH-Central
& Western Prov.
(2021-2026)



**Brad
Schmermund**
ROHT- Western
(2023-2026)



**Stéphane
Archambault**
ROH-Quebec
(2024-2027)



Kiet Nguyen
ROH-Quebec
(2022-2027)



Matthew Brewer
ROHT-Eastern
(2022-2025)



Kevin Schmidt
ROH-Ontario
(2023-2026)



Suzanne Wilde
ROH-Ontario
(2021-2027)



Roberto Sgrosso
ROH-Atlantic
Provinces
(2022-2025)



**Altaira
Hildrebrand**
Registrar
(2024 to current)

FACE TO FACE MEETING



Once a year the Board of Directors meets to conduct one in person meeting.

In addition to two days of board meetings, we host a Members Meet & Greet. In 2024 we met in Montreal, bringing together a wide array of occupational hygiene professionals, where we had record attendance and a lovely evening.

The CRBOH is planning the next in person meeting in the fall of 2025 in Vancouver.



KEY ACCOMPLISHMENTS

- Won the bid to host the 2027 IOHA Scientific Conference in Montréal
- Expanded eligibility requirements for ROH
- Continued collaboration with strategic partners: new pan-Canadian OHS Collaboration Group - Canadian Occupational Health & Safety Professions Alliance / Alliance canadienne des professions de la santé et de la sécurité au travail (COHSPA/ACPSST)
- Revised examination handbook with expanded and recommended prep courses from current membership
- Continued work on competencies, roles & responsibilities and written procedures for all roles within the organization

ONGOING PROJECTS

- Developing and working with the various 2027 IOHA Scientific Conference committees
- Development of CSA standard for Industrial Hygiene work and practice
- Update and finalize the competencies, roles & responsibilities and written procedures for all roles within the organization to aim for the alignment of ISO 17024
- Exploring the development of an International Certificate
- Validation of fast track programs
- Updating the Registration Maintenance Guide



VICE PRESIDENT'S REPORT
(3:10-3:15 PM)
KIET NGUYEN, ROH



VICE PRESIDENT'S REPORT

CSA Project

Occupational hygiene standard research proposal by CSA.

International Certificate project

Review national and international technologist programs to align with ROHT fast track requirements.

VICE PRESIDENT'S REPORT

POLICIES & PROCEDURES

ISO 17024 – Conformity assessment – General Requirements for bodies operating certification of persons

- The CRBOH intends to use internal audit practices as a constructive way of assessing compliance with policies, procedures, and practices, and to seek opportunities to improve our practices, tools and procedures.

This will be internally initiated to begin...once established, we may open it up to volunteers.



TREASURER'S
REPORT
(3:15-3:20 PM)
KEVIN SCHMIDT, ROH



TREASURER'S REPORT - HIGHLIGHTS

Over the last 5 years, the organization has consistently had a profit at year end. 2025 will be the first year a planned deficit is expected due to the IOHA Scientific Conference seed money being set aside. The organization is in a good financial position to host the conference in 2027.

Various factors including government policy change and the modernization of the written examination process has increased the examination revenue stream, with twice the candidates writing this spring as the previous year.

Membership is holding steady despite increased retirements, as there are more and more candidates challenging the exams.

The organization is expecting growth in membership in the years to come, as the hard work of collaboration and promotion continues. There are numerous potential positive outcomes of hosting the scientific conference as well.

STATEMENT OF FINANCIAL POSITION

ASSETS-Current	2022	2023	2024
Cash and cash equivalents	\$102,190	\$97,722	\$118,707
Short term investments	\$75,371	\$96,034	\$85,880
Prepaid expenses	\$2,084	\$1,693	\$1,874
TOTAL	\$179,645	\$195,449	\$206,461

TREASURER'S REPORT

LIABILITIES -Current	2022	2023	2024
Accounts payable and accrued liabilities	\$8,373	\$7,245	\$6,524
Deferred Revenue (pre-paid dues)	\$37,250	\$36,913	\$31,788
TOTAL	\$45,263	\$44,158	\$38,312

NET ASSETS	2022	2023	2024
Unrestricted net assets	\$134,022	\$151,291	\$168,149
TOTAL ASSETS	\$179,645	\$195,449	\$206,461

STATEMENT OF OPERATIONS

REVENUE	2022	2023	2024
Exam Fees	\$9,150	\$13,700	\$14,400
Membership Dues	\$76,925	\$75,625	\$75,050
Misc. Income (Sponsorship, Merch. Sales, Job Postings)	\$4,977	\$4,078	\$10,253
Interest Income	\$1,185	\$2,604	\$2,210
Total Revenue	\$92,237	\$96,007	\$101,913
Expenses	2022	2023	2024
Total expenses	\$75,229	\$78,738	\$85,055
Difference between revenues and expenses	\$17,008	\$17,268	\$16,858

TREASURER'S REPORT

INDEPENDENT AUDITOR'S REPORT

To the Members of Canadian Registration Board of Occupational Hygienists:

Opinion

We have audited the financial statements of Canadian Registration Board of Occupational Hygienists (the Organization), which comprise the statement of financial position as at December 31, 2024, and the statement of operations and net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2024, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

** The full audited financial statements are available to be viewed by contacting our Secretariat.*

MOTION TO APPROVE 2024 AUDITOR'S REPORT



MOTION TO APPROVE
2024 AUDIT



SECOND TO APPROVE
2024 AUDIT

MOTION TO APPOINT SCARROW & DONALD FOR THE 2025 AUDIT

Motion to
appoint Auditor
for 2025

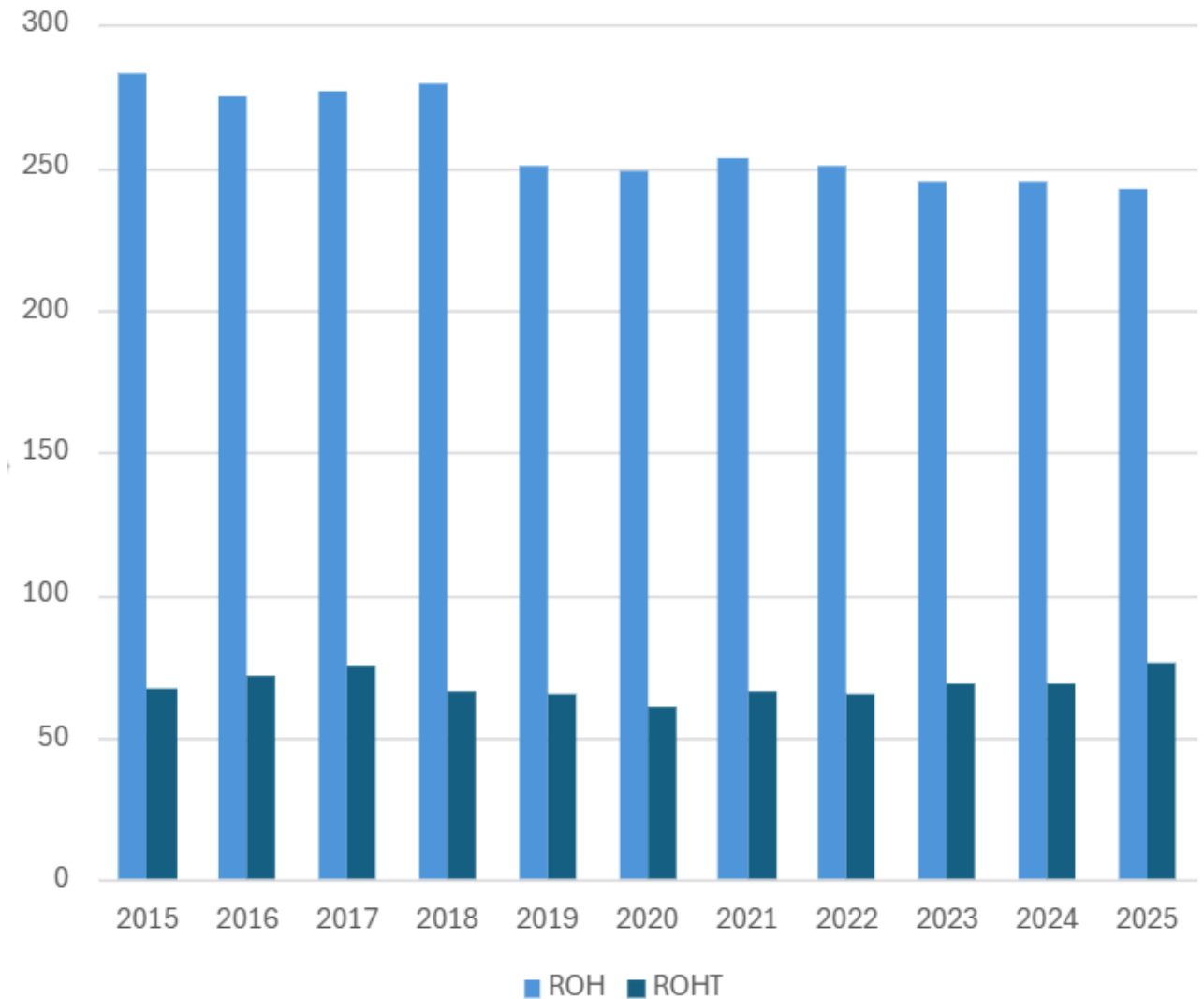
Second to
appoint Auditor
for 2025



REGISTRAR'S
REPORT
(3:20-3:25 PM)
ALTAIRA HILDEBRAND, ROH

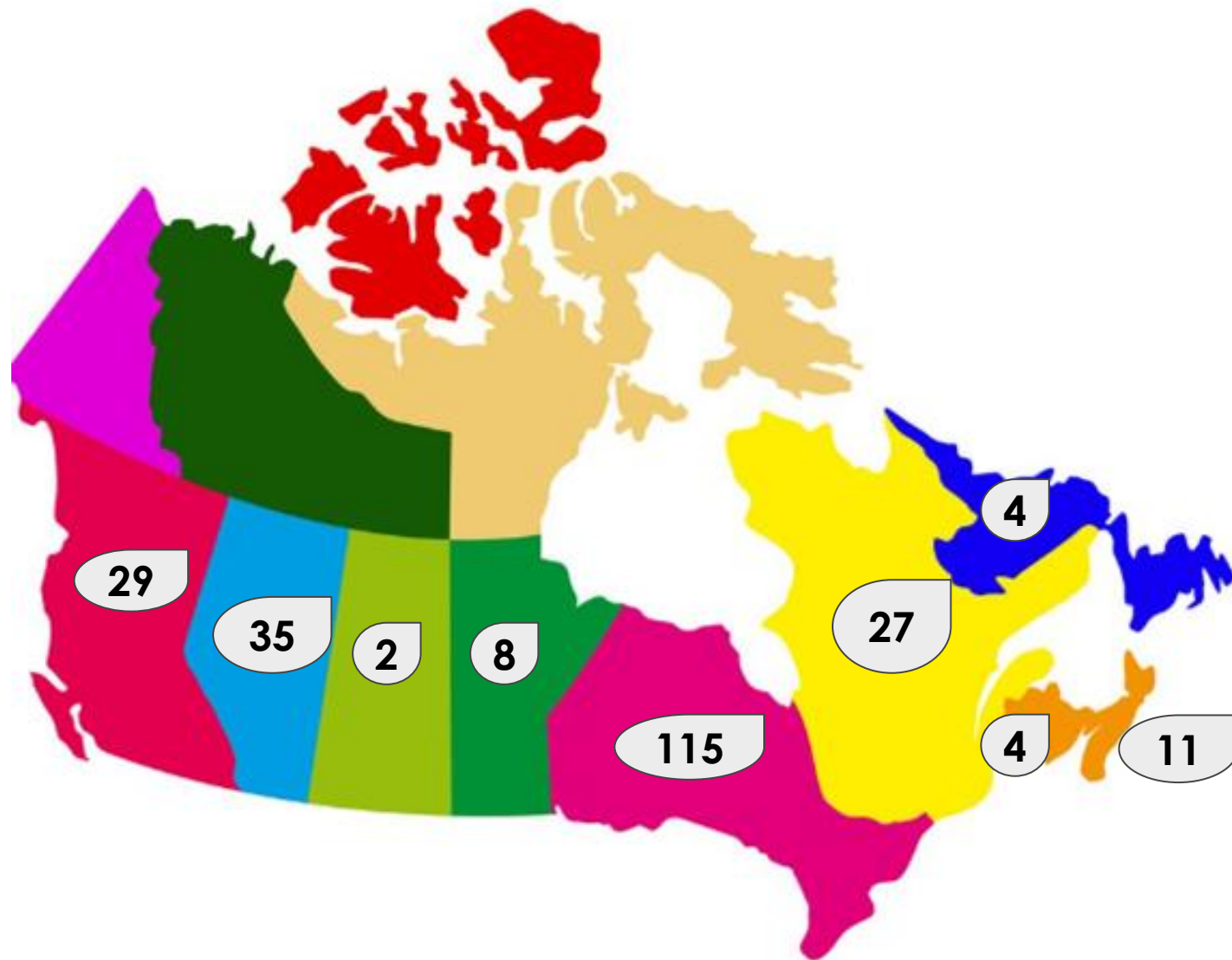
MEMBERSHIP: 2015-2025

Membership dropped by approximately 30 members (10%) in 2019 and has held steady until 2025 where we are now seeing an increase in membership once again, not quite as high as 2018 yet, but the trend is a positive sign.



Note: membership is the total of new members and renewals

CURRENT ROH MEMBERSHIP



International: 9

Total ROH: 244

CURRENT ROHT MEMBERSHIP



International: 1

Total ROHT: 83

EXAMINATION TYPES



ROH Path Options

Regular

Multiple choice,
essay and oral
exam

Fast Track

Phase 1: Multiple choice within three
years of eligible Masters program

Phase 2: Essay and oral exams

NAR

Oral

ROHT Path Options

Multiple choice and
essay exam

Approximate average pass rates for ROH is 65%

- ROH Regular: 46%
- ROH Fast Track phase 1: 65%
- ROH Fast Track phase 2: 84%
- ROH NAR: 67%

Average pass rate
for ROHT is: 67%

New ROH Members

2024 ROH members:

Sophia El moumni

Monica Nguyen

Melani Suseenthiran

Bryan Humphries

Brad Schmermund

Michael Sekenda

Sébastien Boisvert

Scott Blake

Jeff Sun

Sana Javaheri

New 2025 YTD ROH members:

Jordan Miguel Cabral

Meriem Bessadet

Pietro Gasparrini

Mazen Souheil Bou Diab

Nancy Wilk



Congratulations and welcome to the CRBOH!

New ROHT Members

2024 ROHT members:

Sheila VanderMey
Carmen White
Daniel Awadalla
Mathieu Tardif
Natasha Edwards
Christine Forbes
Frank Tompkins
Gerald Santhia
Warren Yaksic
Samuel Langman
Audrey Schmidt

New 2025 YTD ROHT members:

Kyle Holland
Connor Bray
Dustin Jensen
Logan Hall
Kevin Simpson
Thomas Hammerton
Nicole Dunsmore



Congratulations and welcome to the CRBOH!

Recently Retired Members

ROH

Richard Blais

Andrea Sass-Kortsak

Alison Reineke

David Malter

Brian Beech

Luc Hamelin

Michael Phibbs

Alex F. Pollock

James Chuby

Michel Crepeau

William Sparks

ROHT

Matthew Rogerson

Congratulations on your retirement



RIP – DARREN MACPHERSON, M.SC(A), ROH

Darren passed away suddenly and unexpectedly on 31 December 2024.

We wish to thank **Darren MacPherson, M.Sc(A), ROH** for his years of service as a ROH Oral Examiner. He was always thoughtful, insightful and wise in his contributions and deliberations, and will be sorely missed!



**COMMITTEE REPORTS
(3:20-3:40 PM)**



FUTURE OF THE PROFESSION REPORT

Joey Bellino, ROH



FUTURE OF THE PROFESSION

HIGHLIGHTS

Future of the profession committee meets regularly and are working on updating and promoting title/scope protection presentations and other promotional presentations.

ASHSP working group in National Framework discussion – Ongoing

BCRSP – MOU

CSA – Technical Standard

COSHH – Protect workers

ABCC – All Together

Explore options for committee members to make presentations at schools and conferences. Continue discussions with stakeholders and key partners in the industry.

FUTURE OF THE PROFESSION

**Volunteer
Recognition**

Thank you to
all our
committee
volunteers

Beth
Higgins
Sarah
McCurdy

Your work is
much
appreciated!

EXTERNAL AFFAIRS REPORT

Matthew Brewer, ROHT
Suzanne Wilde, ROH
Alex Mercer, ROH

2027 IOHA International Scientific Conference Montréal, Québec

Committees Formed:

- Conference Organizing Committee (COC)
- Scientific Conference Content Committee (SCCC)
- Local and Social Planning Committee (L&SPC)
- Translation Committee (TC) *
- Exhibitor & Sponsorship Committee (E&SC) *
- Volunteer Committee (VC) *

* = looking for volunteers for committee co-chairs

Thank you to our committee co-Chairs:

COC - Suzanne Wilde and Rene Leblanc

SCCC - Jerome Lavoue and Victoria Arrandale

L&SPC - Kiet Nguyen and Guillaume Lachapelle

**WE ARE
LOOKING
FOR
VOLUNTEERS**

**BE A PART OF
ANY OF THE
COMMITTEES
LISTED**

**CONTACT
US IF YOU
ARE
INTERESTED**

**EMAIL LEAH
MCCORMICK
AT**
secretariat@crboh.ca



EXTERNAL AFFAIRS

ONGOING INITIATIVES

NAR Process

- Completed and planned re-recognition reviews for multiple organizations
 - Reviewed and supported new applicants, including IIHA, SAHIO, MNAOH, and ABHO
 - Appointed a new Chief Reviewer and progressed leadership succession planning
 - Maintained regular monthly meetings (except July) to coordinate work and share updates
 - Continued coordination with member associations to ensure consistency and standards
-

EXTERNAL AFFAIRS

ORGANIZATIONAL OUTREACH

Canadian Occupational Health & Safety Professions Alliance/Alliance canadienne des professions de la santé et de la sécurité au travail (COHSPA/ACPSST)


- Six leading Canadian organizations focused on occupational health and safety (OHS), occupational hygiene, and ergonomics have come together to explore enhanced collaboration.
- These organizations are the Association of Canadian Ergonomists (ACE), the Board of Canadian Registered Safety Professionals (BCRSP), the Canadian College for the Certification of Professional Ergonomists (CCCPE), the Canadian Registration Board of Occupational Hygienists (CRBOH), Health and Safety Professionals Canada (HSPC), and the Occupational Hygiene Association of Ontario (OHAO).

Alberta Society of Health and Safety Professionals (ASHSP)

- Continue to support the bid to gain professional regulation of Safety and Hygiene professionals in the province of Alberta (title and scope protection) through the development of a regulatory college.
-

COMMUNICATION & PROMOTION REPORT

Brad Schmermund, ROH



COMMUNICATION & PROMOTIONS REPORT

Activities

Newsletter Committee welcomed new editor, Ted Letourneau and continues to publish three newsletters annually

Exploring options for digital badges and certificates

Increased collaboration and engagement with members and strategic partners

Selected 2025 recipients of Lifetime and Student Awards

CRBOH MERCHANDISE



Custom frames, self inking stamps and seal embossers continue to be available on the website for purchase.



**Volunteer
Recognition**



Thank you to our
newsletter
committee and
article
contributors



Editor:
Ted Letourneau



Translators:
David Belisle
Véronique Maynard
Meghan Friesen
Laure-Elise Forel
Mathilde Dulude
Larry Vienneau



Members &
Contributors:
Glyn Jones
Krista Thompson
Kimberly O'Connell
Rob Strang
Ted Letourneau

COMMUNICATION & PROMOTIONS REPORT

ROH & ROHT EXAM COMMITTEE REPORTS

Suzanne Wilde, ROH



NEW ROH WRITTEN EXAMINATION CHAIR

WE WISH TO THANK PAUL BOZEK FOR HIS YEARS OF
SERVICE AS THE ROH WRITTEN EXAMINATION CHAIR.
YOU WILL BE MISSED!

A WARM WELCOME TO DR. VICTORIA ARRANDALE,
WHO HAS TAKEN OVER THE CHAIR POSITION IN 2025.

ROH & ROHT EXAM COMMITTEE REPORTS

WRITTEN EXAM CHAIRS:

- Victoria Arrandale (ROH COMMITTEE)
- Dave Jarrell (ROHT COMMITTEE)

CHIEF ORAL EXAMINERS:

- Andrea Sass-Kortsak
- Guillaume Lachapelle
- Lydia Renton

BOD LIAISON:

- Suzanne Wilde, ROH



ROH EXAM (WRITTEN) COMMITTEE REPORT

Online written examinations were held in October 2024 and April 2025.

Twice as many candidates challenged the spring exam this year than previous, and numbers are looking very strong for the fall exam this year.

2024 - 2025 COMMITTEE MEMBERS

- Paul Bozek
- Victoria Arrandale
- Chris Fraser
- Andrea Janzen
- René Leblanc
- Niclas Manson
- Capucine Ouellet
- Andrea Sass-Kortsak
- Shamini Samuel
- Robin Van Driel

2024 ROH EXAM (ORAL) COMMITTEE REPORT

CHIEF ORAL EXAMINERS (COE)

- Andrea Sass-Kortsak
- Lydia Renton
- Guillaume Lachapelle
- *note: each oral exam panel includes at least one chief oral examiner
- For international candidates, the ROH oral exam panel consists of the 3 COEs

ORAL EXAM (OE) PANEL MEMBERS

- **Toronto**
 - Yang Ting Shek
 - Rosemary Mandatori
 - Derrick Chung
 - Letty Wong
- **Ottawa**
 - Darren MacPherson
- **Montreal**
 - Stephane Archambault
 - Capucine Ouellette
 - Rene Leblanc
- **Winnipeg**
 - John Elias
- **Calgary/Edmonton**
 - Tiffany Clayton
 - Mike Phibbs
 - Dave Keenan
- **Vancouver**
 - Evan Alvernaz



ROHT EXAM COMMITTEE REPORT

Chair: Dave Jarrell
BOD Liaison: Suzanne Wilde

2024 – 2025 COMMITTEE MEMBERS

- Corry Devos
- Nancy Fedyniak
- Pierre Frenette
- Ronald Ng
- Brad Studham
- Guillaume Lachapelle

HIGHLIGHTS FROM 2024-2025

Greater recognition of the ROHT designation

Indicators include more employers adding ROHT as a desired qualification.

Interest from the Canadian Armed Forces in having members obtain the ROHT designation.

Appreciation for past service on the exam committee

We'd like to thank **Corry Devos and Pierre Frenette** for their work on the committee. Your dedication to the profession and efforts in promoting recognition of the designation is greatly appreciated!

EXAM COMMITTEE REPORT



**Volunteer
Recognition**



Thank you to all our
committee
volunteers



And a special thanks
to our committee
Chairs



Your work is much
appreciated!

REGISTRATION MAINTENANCE & POINTS COMMITTEE REPORT



CHAIR: JODI JOHNSON, ROH

BOD LIAISON: ROBERTO SGROSSO, ROH

NEW & NOTEWORTHY

In response to the need to attract and retain volunteers, beginning in 2025, all CRBOH volunteer work has doubled in annual RM points, with no cap in points.

- Committee Members will receive 2 points annually
- Chairs (and similar roles) will receive 3 points annually

RM Guide has been updated to reflect this change

Work continues in the development of a written Process document

Work continues in the development a written Procedural document for committee members



ALSO NEW & NOTEWORTHY

Starting in 2026, members submitting for registration maintenance at the end of 2026 will be required to take a 2-hour ethics course as part of their maintenance cycle.

Ethics courses relating to health & safety or other science professional designation (i.e. engineering; chemistry; etc.) will be acceptable.

Other courses may be acceptable on a case-by-case basis.



REGISTRATION MAINTENANCE & POINTS REPORT

REMINDERS

Cycle end dates in 2025 and after are back to the full maintenance points requirement of 50 points for ROH and 40 points for ROHT.

The online system for submitting RM worksheets via the membership platform is the only method to submit worksheets now. Excel or word documents will not be accepted.

There is now an ethics course requirement in each 5 year cycle starting in 2026.

REGISTRATION MAINTENANCE & POINTS REPORT

ROH – CYCLE END DATE 2024

Worksheet Status	Total
Complete	17
In Review	1
Not submitted	10
Grand Total	28

ROHT – CYCLE END DATE 2024

Worksheet Status	Total
Complete	6
In Review	2
Not submitted	0
Grand Total	8

* As of June 8, 2025



Volunteer Recognition

Thank you to our committee member volunteers:

ROH: Anjie Davis, Krista Thompson, Mike Grey

ROHT: Matthew Brewer, Ronald Ng, Kathy Rohl

We appreciate all your hard work!

REGISTRATION MAINTENANCE & POINTS REPORT



AWARDS

PRESENTED BY
ALEX MERCER, ROH

MARC COUSINEAU STUDENT AWARD

Congratulations to our 2025 recipient!

Stephanie Wu

Enrolled in Masters of Occupational and
Environmental Hygiene program
University of British Columbia



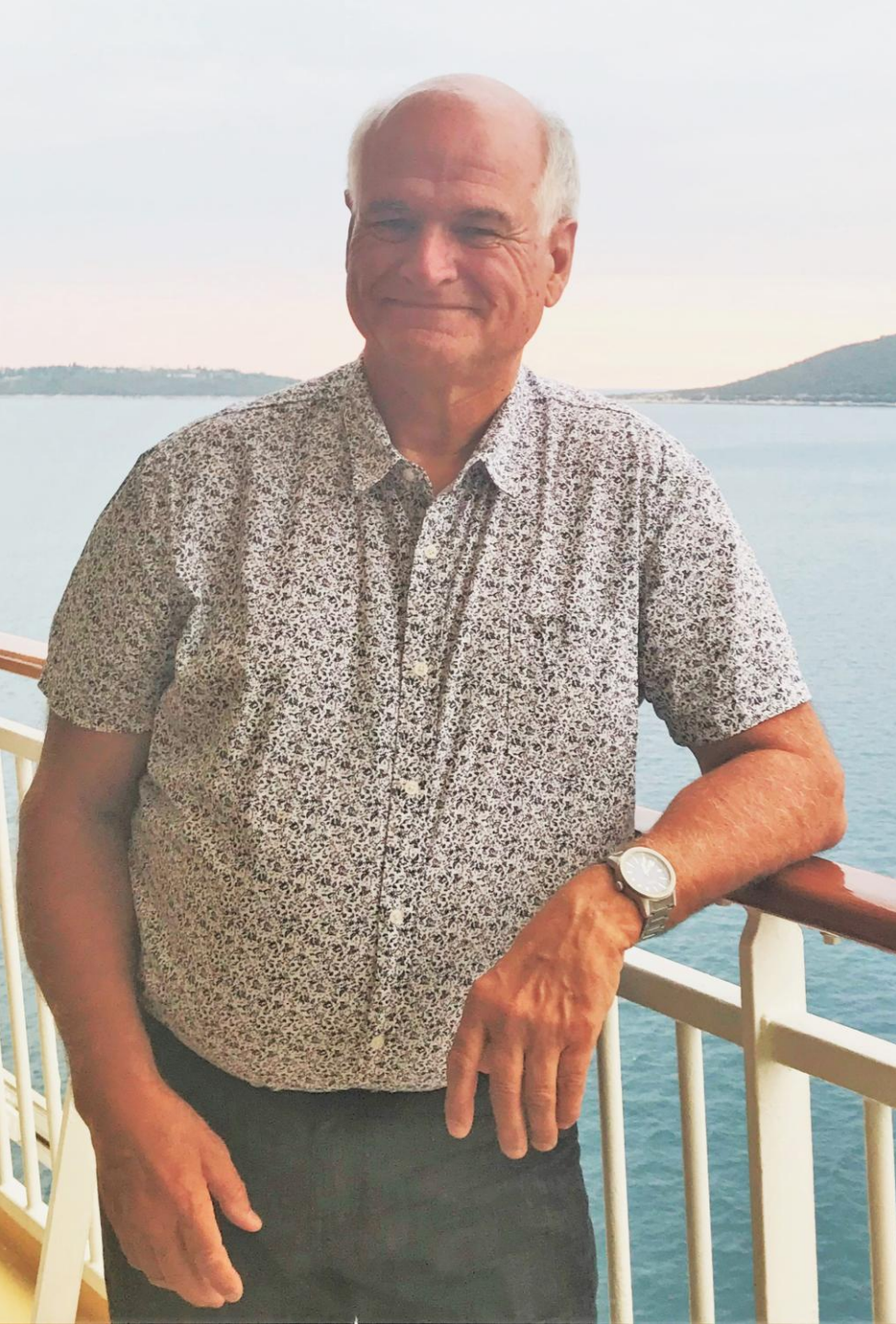


ANDREA SASS-KORTSAK

LIFETIME ACHIEVEMENT AWARD

In honour of extensive and excellent contributions to the profession of occupational hygiene at a provincial, national and international level.





2025 RECIPIENT

Claude Larivière, ROH



OTHER BUSINESS
(3:50-3:55 pm)

INCOMING PRESIDENT
ALEX MERCER, ROH



INCOMING PRESIDENT

Kiet Nguyen, ROH

2025 - 2026

Kiet has served on the CRBOH Board since 2022 as the ROH Director representing Quebec. Kiet has made significant contributions, including Chair of the Communications and Promotion Committee, the Translation Committee and most recently served as Vice President. Kiet is also a member of the 2027 IOHA Conference Committee.

Professionally, he is employed by the Société de transport de Montréal and is recognized as an I-Cert Occupational Hygiene Examiner by the British Occupational Hygiene Society. He also holds the CRSP designation and is recognized as a Six Sigma Green Belt facilitator.

Kiet holds a Bachelor of Science in Microbiology and a Master of Science in Occupational Hygiene from the Université de Montréal, as well as a Bachelor of Science (Honours) in Chemistry from Concordia University. He brings a wealth of experience in the field of industrial hygiene, having worked across a range of sectors including mining, consulting, transportation, and government.

The Board extends its sincere congratulations to Kiet on his appointment and looks forward to his leadership in advancing the mission and values of the CRBOH.






Q & A (3:55-4:00 PM)

PLEASE USE THE CHAT FUNCTION
IF YOU HAVE A QUESTION

QUESTIONS CAN ALSO BE EMAILED TO OUR SECRETARIAT
AND WILL BE RESPONDED TO VERY SOON!



MOTION TO ADJOURN THE CRBOH 38TH ANNUAL GENERAL MEETING



Motion to
adjourn



THANK YOU
FOR
ATTENDING
THE 2025
AGM

**WE WILL NOW TAKE A 5 MINUTE
BREAK**

**UP NEXT:
PRESENTATION**

*Asbestos and Other Elongate
Mineral Particles: How Toxicology
Makes Risk Assessment Possible*

WITH GUEST SPEAKER:

Andrey Korchevskiy, PhD, DABT, CIH

ASBESTOS AND OTHER ELONGATE MINERAL PARTICLES: HOW TOXICOLOGY MAKES RISK ASSESSMENT POSSIBLE

Asbestos has been studied by toxicologists for many decades. Amazingly, there are still more questions than answers. Why does asbestiform fibers cause mesothelioma in humans, but non-fibrous dust does not? Are various mineral types and sizes of elongate particles identical from toxicological standpoints? Is there a threshold for asbestos exposure for producing cancer in humans? How applicable is historical epidemiological evidence for current risk assessment purposes? Andrey Korchevskiy, the leading editor of the recently published book "Health Risk Assessment for Asbestos and Other Fibrous Minerals", will address the most recent advances in several research areas related to health effects of elongate mineral particles. The presentation will attempt to guide the audience through the content of relevant ongoing studies on these topics, demonstrating the progress achieved and outlining future needs in research and actions. The time for discussion will be allocated.

Dr. Andrey Korchevskiy is a certified toxicologist (DABT), certified industrial hygienist (CIH), and is the Vice President and Director of Research and Development at C&IH, Inc. (Lakewood, CO). He holds a Ph.D. in applied mathematics, a doctorate in biology, and is a Full Member of the Society of Toxicology. He has published numerous peer-reviewed papers and book chapters in the fields of risk assessment and risk management, toxicology and exposure assessment of fibrous minerals and nanoparticles, cancer epidemiology, mathematical modeling, and theory of numbers. He is a Distinguished Lecturer and Risk Committee chair of the AIHA, and he organized and taught classes on asbestos risk assessment for numerous conferences of AIHA, BOHS, and other organizations.